



Regular Village Board Meeting Agenda
Tuesday, September 1, 2026
6:00 PM

Village Hall, 235 Hickory Street, Pewaukee, WI 53072

To view the meeting live:

<https://www.youtube.com/watch?v=7LOsPd6VXNg>

1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call.
2. Public Hearings/Presentations:
 - a. Public hearing on Ordinance 2026-08: An Ordinance to Amend Section 40.108(b) of the Municipal Code of the Village of Pewaukee Regarding Adding A Definition for Building Width.
 - b. Public hearing on Ordinance 2026-09: An Ordinance to Amend Section 40.435(a) of the Municipal Code of the Village of Pewaukee Regarding Standard Specifications for Access Drives.
3. Approval of Minutes of Previous Meeting.
 - a. Minutes from the August 18, 2026, Regular Village Board Meeting.
4. Citizen Comments. – *This is an opportunity for citizens to share their opinions with Board Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Board is not able to answer questions or respond to your comments. All comments should be directed to the Board. Comments are limited to 3 minutes per speaker, with time being indicated by an audible alarm. When the alarm sounds, speakers are asked to conclude their comments. Speakers are asked to use the podium and state their name and address.*
5. Ordinances:
 - a. Review, discussion and possible action on Ordinance 2026-08: An Ordinance to Amend Section 40.108(b) of the Municipal Code of the Village of Pewaukee Regarding Adding A Definition for Building Width
 - b. Review, discussion and possible action on Ordinance 2026-09: An Ordinance to Amend Section 40.435(a) of the Municipal Code of the Village of Pewaukee Regarding Standard Specifications for Access Drives.
 - c. Review, discussion and possible action on Ordinance 2026-10: An Ordinance to Create Section 50.105.2 of the Municipal Code of the Village of Pewaukee Regarding Abatement After Notice and Hearing of Noxious Weeds or Weeds and Grasses in Excess of 6 inches in Height.
6. Resolutions – None.
7. Old Business:
 - a. Review, discussion and possible action on a recommendation from the Public Works and Safety Committee to compose an Ordinance for scooters and e-scooters.
8. New Business
 - a. Review, discussion and possible action on a 2027 budget proposal from the Pewaukee Public Library.
 - b. Review, discussion and possible action on a 2027 budget proposal from the Pewaukee Police Department.
 - c. Review, discussion and possible action on an introductory 2027 budget proposal for the General Fund.
 - d. Review, discussion and possible action to purchase a Hurco valve exerciser for the water utility at a cost of \$13,699.75.
 - e. Review, discussion and possible action to approve \$40,000 in 2027 for a drone show to allow for early commitment with the contractor.
 - f. Review, discussion and possible action on a proposal regarding scheduling of Village Board meetings after elections.
 - g. Review, discussion and possible action on an agreement with HAWS (Humane Animal Welfare Society of Waukesha County, Inc.) to provide animal retrieval and acceptance services 2025-2027.
9. Citizen Comments. – *This is an opportunity for citizens to share their opinions with Board Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Board is not able to answer questions or respond to your comments. All comments should be directed to the Board. Comments are limited to 3 minutes per speaker, with time being indicated by an audible alarm. When the alarm sounds, speakers are asked to conclude their comments. Speakers are asked to use the podium and state their name and address.*

10. Adjournment.

Note: Notice is hereby given that a quorum of a Village Committee and/or Commission may be present at the Village Board meeting, and if so, this meeting shall be considered an informational meeting of that Committee or Commission and no formal action of that Committee or Commission shall occur. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request such assistance, contact the Village Clerk at 262-691-5660.

Posted August 28th, 2026

**VILLAGE OF PEWAUKEE
REGULAR VILLAGE BOARD MINUTES
AUGUST 18, 2026**

<https://www.youtube.com/watch?v=2VqQaeDD4VI>

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

President Knutson called the meeting to order at approximately 6:02 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Bob Rohde, Trustee Rachel Pader, Trustee Kristen Kreuser, Trustee Jim Grabowski; and President Jeff Knutson.

Excused: Trustee Nick Stauff and Trustee Kelli Belt.

Also Present: Village Attorney, Matt Gralinski; Village Administrator, Matt Heiser; Village Clerk, Mackenzie Quigley.

2. Public Hearings/Presentations - None

3. Approval of Minutes of Previous Meeting

a. Minutes of the Regular Village Board Meeting – August 4, 2026

Trustee Pader moved, seconded by Trustee Grabowski to approve the August 4, 2026, minutes of the Regular Village Board meeting as presented.
Motion carried 5-0.

4. Citizen Comments -

Colleen Bolland, 253 Park Avenue, shared concerns regarding the need for clarity and consistency in the Village's definition and regulation of boathouses, particularly as it relates to a recently rebuilt waterfront structure and the standards used to determine whether a replacement structure retains its nonconforming boathouse status.

5. Ordinances – None

6. Resolutions –

a. Resolution 2026-08: A Preliminary Resolution Declaring Intent to Exercise Special Assessment Powers Under Section 66.0701, Wisconsin Statutes for the Removal and Replacement of Sidewalk on W. Wisconsin Ave.

****Resolution was renumbered as 2026-11****

Grabowski asked whether the assessment process must be brought before the Board for every street project.

Attorney Gralinski clarified that the process is governed by Village ordinance and state statute, which establishes a specific and formulaic procedure that must be followed when assessments are undertaken.

Trustee Grabowski moved, seconded by Trustee Pader to approve Resolution 2026-08 to exercise the Special Assessment for sidewalks on W Wisconsin Avenue.

Motion carried 5-0.

- b. Resolution 2026-09: A Resolution Accepting Dedication of Public Improvements in Water Main Easement Located in the Walmart Parking Lot as Part of the Westerly Development.**

Trustee Kreuser moved, seconded by Trustee Rohde to approve Resolution 2026-09 Accepting Dedication of Public Improvements for the Water Main Easement.

Motion carried 5-0.

- c. Resolution 2026-10: A Resolution Identifying and Authorizing Village Representatives to Sign DNR Documents and Submit Reports for a Recreation Boating Grant Application.**

Grabowski commended Sergeant Twelmeyer for securing DNR grants year after year, which have funded improvements to Lake Patrol equipment and safety features while helping Lake Patrol remain under budget each year.

Trustee Grabowski moved, seconded by Trustee Kreuser to approve Resolution 2026-10 authorizing Village representatives to sign the DNR documents and submit reports for a Recreation Boating Grant Application.

Motion carried 5-0.

7. Old Business – None

8. New Business

- a. Review, discussion and possible action on a proposal from RA Smith to perform construction inspection on West Wisconsin Avenue.**

Trustee Grabowski moved, seconded by Trustee Pader to approve the proposal from RA Smith to perform construction inspection on West Wisconsin Avenue.

Motion carried 5-0.

- b. Review, discussion and possible action on a proposed Change Orders to Agreement with Municipal Well for repairs to Well #2 including additional shaft lining and pump development/testing.**

Heiser clarified that staff is proposing both change orders be approved.

Trustee Rohde moved, seconded by Trustee Grabowski to approve the proposed Change Orders to Agreement with Municipal Well for repairs to Well #2 as presented.

Motion carried 5-0.

- c. Review, discussion and possible action on recommendation by the Public Works and Safety Committee to compose an ordinance for e-scooters.**

Grabowski, on behalf of the Public Works and Safety Committee, provided an overview of the discussion from the August 4, 2026, meeting, including a suggestion to draft an ordinance prohibiting the use of e-scooters to align with existing state statutes governing bicycles that are already being enforced by the Village.

Trustees expressed concern that not all e-scooter users are disrespectful and that restricting sidewalk use all together could create greater safety risks by forcing younger riders into the street.

Discussion followed regarding potential (practical) enforcement options by the Police Department, possible regulations based on location, age, or speed limits, and observations by Board members that e-bike/e-scooter use on sidewalks has been decreasing.

Due to a tornado warning, the Board proceeded directly to Item D. Item C was tabled until the next meeting.

- d. Review, discussion and possible action to approve \$2,500 for a cost share with the City of Pewaukee to amend the Regional Water Quality Management Plan by the South East Wisconsin Regional Plan Commission (SEWRPC).

Trustee Grabowski moved, seconded by Trustee Rohde to approve \$2,500 for a cost share with the City of Pewaukee.

Motion carried 5-0.

- e. Review, discussion and possible action on proposed time-line for the 2027 budget.

Trustee Grabowski moved, seconded by Trustee Rohde to approve the proposed time-line for the 2027 budget.

Motion carried 5-0.

- f. Review, discussion and possible action on invoices and checks from July, 2026.

Trustee Kreuser moved, seconded by Trustee Grabowski to approve the checks and invoices from July 2026, with the exception of the Library Fund.

Motion carried 5-0.

Trustee Grabowski moved, seconded by Trustee Pader to acknowledge the checks and invoices for the Library fund.

Motion carried 5-0.

9. Citizen Comments - None

10. Adjournment

Trustee Rohde moved, seconded by Trustee Kreuser to adjourn the August 18, 2026, Regular Village Board meeting at approximately 6:38 p.m.

Motion carried 5-0.

Respectfully Submitted,

Mackenzie Quigley
Village Clerk



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: August 27, 2026

Re: September 1, 2026 Village Board Meeting Agenda Item 5(a)
Review, discussion and possible action on Ordinance 2026-08: An Ordinance to Amend
Section 40.108(b) of the Municipal Code of the Village of Pewaukee Regarding Adding
A Definition for Building Width

BACKGROUND

During the course of administration and application of zoning code it became clear to staff that the definition of a building width was unclear.

The Village Planner proposed a revision to that code at the Plan Commission meeting in July and they recommend approval.

ACTION REQUESTED

The action requested of the Village Board is to approve Ordinance 2026-08.

ANALYSIS

State statutes require a public hearing any time zoning code is amended.

Attachments:

1. Ordinance 2026-08
2. Staff memo from the Plan Commission with details of the change.

STATE OF WISCONSIN : VILLAGE OF PEWAUKEE : WAUKESHA COUNTY

ORDINANCE NO. 2026- 08

**ORDINANCE TO AMEND SECTION 40.108(b) OF THE MUNICIPAL CODE OF THE
VILLAGE OF PEWAUKEE REGARDING ADDING A DEFINITION FOR BUILDING
WIDTH**

The Village Board of the Village of Pewaukee, Waukesha County, Wisconsin do ordain as follows:

SECTION I

Section 40.108(b) of the Municipal Code of the Village of Pewaukee is hereby amended as follows:

Building Width means the horizontal distance between the outermost edges of two walls of the same building that face side lots lines. In the case of the corner lot, the shorter side shall constitute the building's width.

SECTION II

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION III

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION IV

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Pewaukee, and shall indicate the date and number of this amending Ordinance therein.

Passed and adopted this 1st day of September 2026 by the Village Board of the Village of Pewaukee.

APPROVED:

Countersigned:

Jeff Knutson, Village President

Mackenzie Quigley, Village Clerk

TO: Village of Pewaukee Plan Commission
CC: Matt Heiser – Village Administrator & Mackenzie Quigley - Clerk
FROM: Mark Lyons, Village Planning Consultant
RPT DATE: July 2, 2026
MTG DATE: July 9, 2026
RE: 6c - Zoning Ordinance Amendments – Amend Section 40.108(b) definitions and rules of construction

OVERVIEW:

On April 2, 2026, after discussion, the Plan Commission directed staff to prepare an ordinance amendment with regards to adding a definition to "building width". The Plan Commission discussed options for definition to provide additional clarity within the ordinance. The proposed ordinance would amend section 40.108(b) with the following definition:

Building Width means the horizontal distance between the outermost edges of two walls of the same building that face side lots lines. In the case of the corner lot, the shorter side shall constitute the buildings width.

STAFF RECOMMENDATION:

Depending on confirmation by the Village of Pewaukee Plan Commission of the above-described comments, the Village of Pewaukee Plan Commission may take the following action:

AMEND SECTION 40: LAND DEVELOPMENT TO INCLUDE A DEFINITION FOR BUILDING WIDTH IN SECTION 40.108(b)

The Village of Pewaukee Plan Commission recommends to the Village Board Approval of the Village of Pewaukee Zoning Ordinance Amendments as outlined in the attached ordinance.



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: August 27, 2026

Re: September 1, 2026 Village Board Meeting 5(b):
Review, discussion and possible action on Ordinance 2026-09: An Ordinance to Amend
Section 40.435(a) of the Municipal Code of the Village of Pewaukee Regarding Standard
Specifications for Access Drives.

BACKGROUND

During the course of street construction projects and the administration of public right-of-way permits staff became aware that current zoning code did not require standard specifications for driveway access.

The Village Planner proposed language to the Plan Commission that would empower the Village to enforce a set of standard specifications. The Plan Commission recommends approval of the proposed ordinance.

ACTION REQUESTED

The action requested of the Village Board is to approve Ordinance 2026-09.

ANALYSIS

State statutes require a public hearing whenever zoning code is adopted or revised.

Attachments:

1. Ordinance 2026-09
2. Staff memo to the Plan Commission with details of the proposal.

STATE OF WISCONSIN : VILLAGE OF PEWAUKEE : WAUKESHA COUNTY

ORDINANCE NO. 2026- 09

**ORDINANCE TO AMEND SECTION 40.435(a) OF THE MUNICIPAL CODE OF THE
VILLAGE OF PEWAUKEE REGARDING STANDARD SPECIFICATION FOR ACCESS
DRIVES**

The Village Board of the Village of Pewaukee, Waukesha County, Wisconsin do ordain as follows:

SECTION I

Section 40.435(a) of the Municipal Code of the Village of Pewaukee is hereby amended as follows:

- (a) All streets and access drives shall be constructed in accordance with the Village of Pewaukee then prevailing standards and specifications as determined from time to time by the Director of Public Works . The plan commission may waive or modify these specifications if, in their judgment, the waiver or modification is not adverse to the public health, safety and welfare.

SECTION II

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION III

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION IV

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Pewaukee, and shall indicate the date and number of this amending Ordinance therein.

Passed and adopted this 1st day of September 2026 by the Village Board of the Village of Pewaukee.

APPROVED:

Countersigned:

Jeff Knutson, Village President

Mackenzie Quigley, Village Clerk

TO: Village of Pewaukee Plan Commission
CC: Matt Heiser – Village Administrator & Mackenzie Quigley - Clerk
FROM: Mark Lyons, Village Planning Consultant
RPT DATE: July 2, 2026
MTG DATE: July 9, 2026
RE: 6d - Zoning Ordinance Amendments – Amend Section 40.435(a) Streets and access drives.

OVERVIEW:

During a recent review of the ordinance staff noted a discrepancy in Section 40.435. The section is titled to apply to both streets and access drives, however in subsection (a) the Villages standard and specification are only specifically call out for streets. The Village also has standards and specification for access drives and in order to provide consistency and clarity within the ordinance staff is recommending the ordinance be amended to specially address both street and access drives. Therefore, staff is recommending 40.435(a) amended.

Existing:

- (a) All streets shall be constructed in accordance with the Village of Pewaukee standards and specifications. The plan commission may waive or modify these specifications if, in their judgment, the waiver or modification is not adverse to the public health, safety and welfare.

Proposed:

- (a) All streets **and access drives shall be constructed in accordance with the Village of Pewaukee then prevailing standards and specifications as determined from time to time by the Director of Public Works.** The plan commission may waive or modify these specifications if, in their judgment, the waiver or modification is not adverse to the public health, safety and welfare.

STAFF RECOMMENDATION:

Depending on confirmation by the Village of Pewaukee Plan Commission of the above-described comments, the Village of Pewaukee Plan Commission may take the following action:

AMEND SECTION 40: LAND DEVELOPMENT TO INCLUDE A access drives IN SECTION 40.435(a)

The Village of Pewaukee Plan Commission recommends to the Village Board Approval of the Village of Pewaukee Zoning Ordinance Amendments as outlined in the attached ordinance.



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: August 27, 2026

Re: September 1, 2026 Village Board Meeting 5(c):
Review, discussion and possible action on Ordinance 2026-10: An Ordinance to Create
Section 50.105.2 of the Municipal Code of the Village of Pewaukee Regarding
Abatement After Notice and Hearing of Noxious Weeds or Weeds and Grasses in Excess
of 6 inches in Height.

BACKGROUND

Each year, Village staff enforce municipal code on properties who do not comply with grass and weed maintenance provisions.

Enforcement includes letters to the property owners and citations to those who do not respond. However, there are a handful of properties that will not comply even after receiving citations.

Current Municipal Code is, in the opinion of the Village Attorney, outdated and insufficient to authorize staff or a contractor hired by the Village to enter private property and cut grass/weeds. The proposed ordinance will authorize Village staff or a hired contractor to enter onto private property to perform the work.

ACTION REQUESTED

The action requested of the Village Board is to approve Ordinance 2026-10.

ANALYSIS

The Village Attorney advises that this proposal preserves the rights of the property owners by granting them ample notice and an ability to object before staff/their designee enter onto their property.

The cost of the service will be charged to the property but requirement of a citation increases the cost of the process so it will be a disincentive to utilize Village staff/their designee as a lawn service.

The Village is also challenged by a few properties where the residence is vacant and ownership is not available. In those cases, the Village Attorney recommends the Village pursue separate legal action

against them, in the form of a circuit court action of nuisance abatement and injunctive relief. Attorney Gralinski advises that in cases where ownership is unclear or unavailable, and the property owner cannot be provided sufficient notice to allow for the Village to complete summary abatement, the Village needs to obtain court orders to enter/maintain the property.

Attachments:

1. Ordinance 2026-10

ORDINANCE NO. 2026-10

**ORDINANCE TO CREATE SECTION 50.105.2 OF THE MUNICIPAL CODE OF THE
VILLAGE OF PEWAUKEE REGARDING ABATEMENT AFTER NOTICE AND
HEARING OF NOXIOUS WEEDS OR WEEDS AND GRASSES IN EXCESS OF 6
INCHES IN HEIGHT**

The Village Board of the Village of Pewaukee, Waukesha County, Wisconsin does ordain as follows:

SECTION I

Section 50.105 of the Municipal Code of the Village of Pewaukee is hereby renumbered 50.105.1 – Abatement of Public Nuisances.

SECTION II

Section 50.105.2 of the Municipal Code of the Village of Pewaukee is hereby created to read as follows:

50.105.2 – Abatement after Notice and Hearing of Noxious Weeds or Weeds and Grasses in Excess of 6 Inches in Height

- (a) *Noxious Weeds or Weeds and Grasses in Excess of 6 Inches in Height.* If an inspecting officer of the Village, during enforcement of Chapter 14 Article IV of this Code or Chapter 50 Article II of this Code, finds that any lot, tract, or parcel of land presents noxious weeds or weeds and grasses in excess of 6 inches in height, or otherwise violates Sections 14.180(a)(8) or 50.103(6) of this Code, and if the Village of Pewaukee has issued a citation to the owner of such property for such violation within the past twelve (12) months, such inspecting officer may immediately declare the presence of such noxious weeds or weeds and grasses in excess of 6 inches in height a public nuisance and proceed to abate such nuisance in strict accordance with this Section.
- (b) *Abatement after Notice and Opportunity for Hearing.* After making the findings in subsection (a), such inspecting officer shall give written notice to the person who appears to be the owner of the lot, tract, or parcel of land according to the records of the Village at the address specified on such records. Such notice shall be given by certified mail with return receipt requested or personal service. The officer may not proceed with abatement under this Section if service is not effectuated by those methods, but the Village may proceed with abatement as otherwise allowed by law. The notice shall be addressed to the owner, shall state the address or location of the property, shall contain any reports of inspections conducted on the property in the last 12 months evidencing the conditions determined, shall state that the property presents noxious weeds or weeds and grasses in excess of 6 inches in height the continuation of which is a nuisance contrary to the public health of the inhabitants of the Village,

shall order the condition be remedied immediately, and shall state that unless the condition is remedied within ten (10) days from the receipt of the notice the Village will enter the property forthwith and undertake all reasonable and necessary actions to remedy the condition and will charge the expense thereof against such property owner as a special charge. The notice shall also state that the owner has the opportunity, prior to the expiration of the ten (10) day period, to appeal the officer's determination to the Village Board by written petition. The notice shall furnish the template of the petition to be used. The petition shall be delivered to the Village Clerk no later than ten (10) days after receipt of the notice by the property owner, with such receipt evidenced by the date of the return receipt for certified mailing or the date of personal service, as the case may be.

- (c) *Appeal to Village Board.* In the event a timely petition for appeal is filed with the Village Clerk, the Village Board shall hold a hearing within 30 days of the Village's receipt of the written appeal. Abatement shall be stayed until the Board renders a decision under this subsection. The village clerk shall provide written notice of the date, time, and place of any appeal hearing to the property owner by certified mail return receipt requested. Any hearing shall be held no sooner than 10 days after such notice is mailed to the property owner. At the hearing, the property owner shall be afforded an opportunity to be heard and present evidence in support of their position. The relevant inspecting officer shall provide evidence in support of their findings. The Village Board shall render a written decision to either affirm the inspecting officer's determination and intent to proceed with abatement or reverse the inspecting officer's determination and halt further abatement pursuant to the notice at issue in the appeal. The decision shall be based on the evidence presented at the hearing. Any decision rendered shall be applicable to the notice at issue in the appeal only and shall not be binding on any future or subsequent notices or abatement, subject to subsection (g) below. .
- (d) *Abatement Measures.* After following the procedure set forth in subsection (b), if the owner fails to timely submit a petition for appeal pursuant to this section, or if the Village Board affirms the determination and intent to proceed with abatement, the inspecting officer or their designee is authorized to immediately undertake any and all reasonable measures which may be necessary to remedy the nuisance condition and remove all noxious weeds or weeds and grasses in excess of 6 inches in height and is authorized to enter in or upon the property described in the notice to do so.
- (e) *Costs of Abatement.* The inspecting officer shall keep an itemized list of the expenses and costs of performing any work necessary to remedy the nuisance condition and remove all noxious weeds or weeds and grasses in excess of 6 inches in height. Upon completion of the work, the Village shall send the record property owner an invoice for such costs and expenses. If such invoice is not paid within thirty (30) days, it shall be assessed against the real property and collected as a special charge in accordance with Wis. Stat. Section 74.01.
- (f) *Other Methods Not Excluded.* Nothing in this Section shall be construed as prohibiting the abatement of public nuisances by the Village or its officials in accordance with the law.

(g) *Subsequent Violations.* If notice has been properly given and abatement properly had pursuant to this Section to remedy the condition, and a subsequent violation of noxious weeds or weeds and grasses in excess of 6 inches in height or Sections 14.180(a)(8) or 50.103(6) of this Code occurs within 12 months of the notice originally given under this Section, no further notice or hearing is required and the inspecting officer may proceed to abate the subsequent condition again in accordance with subsections (c) and (d). The original notice required under subsection (b) shall make the property owner aware of this provision subsection (g).

SECTION III

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed.

SECTION IV

The several sections of this Ordinance shall be considered severable. If any section shall be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION V

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Pewaukee, and shall indicate the date and number of this amending Ordinance therein.

Passed and adopted this 1st day of September, 2026 by the Village Board of the Village of Pewaukee.

APPROVED:

Countersigned:

Jeff Knutson, Village President

Mackenzie Quigley, Village Clerk



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: August 27, 2026

Re: September 1, 2026 Village Board Meeting 7(a):
Review, discussion and possible action on a recommendation from the Public Works and Safety Committee to compose an Ordinance for scooters and e-scooters.

BACKGROUND

This issue was on the Village Board agenda for its meeting on July 21, 2026 when it was referred to the Public Works and Safety Committee for consideration.

The Public Works and Safety Committee had this item on the agenda for its meeting on August 4, 2026.

This item was on the August 18, 2026 Village Board agenda but the meeting was concluded quickly due to severe weather. Thus this issue continues as an item under old business.

ACTION REQUESTED

Staff is not requesting any action. Staff are awaiting direction from the Board to draft an ordinance.

ANALYSIS

The members of the Public Works and Safety Committee reviewed some of the basic features of current enforcement by Village of Pewaukee Police Department based on Wisconsin state statutes. They also reviewed the different types of e-bikes/e-scooters. The Police Department had posted the following graphic to help the public better understand restrictions of use:

KNOW THE DIFFERENCE. RIDE SMART. RIDE LEGAL.			
ELECTRIC DIRT BIKE E-MOTO / OFF-HIGHWAY (NOT A CLASS 1, 2, OR 3 E-BIKE)	CLASS 1 E-BIKE PEDAL ASSIST ONLY	CLASS 2 E-BIKE THROTTLE + PEDAL ASSIST	CLASS 3 E-BIKE PEDAL ASSIST ONLY
			
 TYPICAL SPEED 30+ MPH	 TOP ASSIST SPEED Up to 20 MPH	 TOP SPEED Up to 20 MPH	 TOP ASSIST SPEED Up to 28 MPH
 MOTOR POWER Often 1000W-8000W+	 MOTOR POWER 750W or less	 MOTOR POWER 750W or less	 MOTOR POWER 750W or less
 PEDALS Usually None (Not Functional)	 PEDALS Required (Must be Functional)	 PEDALS Required (Must be Functional)	 PEDALS Required (Must be Functional)
 THROTTLE Yes	 THROTTLE No (Pedal Assist Only)	 THROTTLE Yes (Throttle + Pedal Assist)	 THROTTLE No (Pedal Assist Only)
 AGE REQUIREMENT 16+ Years Old			 AGE REQUIREMENT 16+ Years Old
 WHERE YOU CAN RIDE Off-road only on private land with permission. Not allowed on bike lanes, sidewalks, trails, or public roads.	 WHERE YOU CAN RIDE Bike lanes, bike paths, multi-use trails, and roads (where bicycles are allowed).	 WHERE YOU CAN RIDE Bike lanes, bike paths, multi-use trails, and roads (where bicycles are allowed).	 WHERE YOU CAN RIDE Bike lanes, bike paths, multi-use trails, and roads (where bicycles are allowed).
 LEGAL STATUS IN WI Generally treated as an off-highway motor vehicle (OHV) or motorcycle. Registration, license, and insurance may be required if used on public roads. Not a legal Class 1, 2, or 3 e-bike under state law.	 LEGAL STATUS IN WI Legal to operate anywhere a traditional bicycle is allowed. No license, registration, or insurance required.	 LEGAL STATUS IN WI Legal to operate anywhere a traditional bicycle is allowed. No license, registration, or insurance required.	 LEGAL STATUS IN WI Legal to operate anywhere a traditional bicycle is allowed. No license, registration, or insurance required. Rider must be 16+.

Committee members discussed how state statutes did not apply to e-scooters. The committee concluded with a recommendation for the Village to draft an ordinance prohibiting scooters and e-scooters from use on Village sidewalks.

Attachments:

1. Memo from Attorney Gralinski with a summary of current enforcement in the Village.
2. Sample Ordinance from the Village of Hartland.

Memo

To: Village Board of Pewaukee

From: Attorney Matthew R. Gralinski, Village Attorney

cc: Matt Heiser, Village Administrator
Timothy Heier, Police Chief

Date: July 10, 2026

Re: Current rules and regulations regarding electric bikes and electric scooters

Dear Trustees:

It has come to my attention that Village stakeholders are interested in reviewing the current rules and regulations regarding operational use of electric scooters and electric bikes within the Village of Pewaukee. This question was recently brought to my attention as well by command staff at the Village of Pewaukee Police Department. The following memorandum will summarize the current rules and regulations as to the operation and use of electric scooters and electric bikes. For the most part, Village Code does not specifically regulate the use or operation of these devices currently. Regulation mostly falls within State Statute, which the Village has incorporated through its Code Sections on the rules of the road.

Electric scooters can be operated on Village sidewalks. See Wisconsin Statute Section 346.805. Electric scooters can also be operated on any Village roadways, sidewalks, or bicycle ways subject to any ordinance the Village would have regulating it. See Wisconsin Statute Section 346.94(18)(B). The Village currently has no ordinance regulating operation of electric scooters. The speed limit for an electric scooter on any roadway or sidewalk is 15 miles per hour. See Wisconsin Statute Section 346.94(18)(C). The Village is limited to regulating electronic scooters with an ordinance that (1) regulates or prohibits operation of such scooters on Village roads having a speed of 25 miles per hour or more; (2) regulates or prohibits operation of electronic scooters on Village sidewalks or bicycle ways; (3) regulates parking of electric scooters on Village

sidewalks or roadways; or (4) regulates or prohibits short-term commercial renters the rental of electronic scooters.

As to regulation of electric bicycles, those vehicles are divided into three classes by State Statute, depending on top speed, equipment, and other dividing factors. See Wisconsin Statute Section 340.101(15)(H). Overall, the operation of electric bicycles is treated the same and operators are granted the same rules, rights, and privileges as an operator of a regular bicycle. See Wisconsin Statute Section 346.806(1). Village Code currently does not allow bicycles to be ridden on sidewalks, which our Code must affirmatively authorize, and if it does not, such operation is prohibited. Thus, neither bicycles nor electric bicycles should be operated on the sidewalks under current Code. The State also prohibits operation of a class three electric bicycle under the age restricted if the age of the operator is under 16. See Wisconsin Statute Section 346.80674.

The above summary represents the extent of the current regulations applicable to operation in the Village of Pewaukee. Again, most of the regulation comes from State Statute. The Village does have room to further regulate operation of electric scooters as provided herein. The Village authority to restrict or regulate operation of e-bicycles is somewhat limited. At this time, I would defer to the Police Department as to any recommendations as to additional rules or regulations they would like to see to enhance safety on this topic.

Respectfully submitted,

/s/ Matthew R. Gralinski

Village Attorney

1 **STATE OF WISCONSIN WAUKESHA COUNTY VILLAGE OF HARTLAND**

2 **ORDINANCE NO. 06/22/2026-A**

3
4 **AN ORDINANCE RELATED TO**
5 **THE REGULATION OF ELECTRIC BICYCLES AND ELECTRIC SCOOTERS**

6
7 WHEREAS, the Village of Hartland ("Village") recognizes the increasing popularity of electric
8 bicycles (e-bikes) and electric scooters as convenient and accessible modes of transportation;
9 and

10 WHEREAS, Wisconsin state law, specifically 2019 Wisconsin Act 34 and Wisconsin Statutes
11 Chapter 340, define and regulate electric bicycles, establishing a three-class system to ensure
12 their safe integration into public spaces; and

13 WHEREAS, the Village seeks to promote public safety, protect pedestrians and other roadway
14 users, and ensure the responsible operation of electric bicycles and electric scooters within its
15 jurisdiction; and

16 WHEREAS, the Village aims to align its regulations with state law to provide clear and
17 consistent guidelines for electric bicycle and electric scooter use; and

18 WHEREAS, the Village Board finds it necessary to establish local regulations to address
19 specific community needs, including restrictions on certain public ways and implement
20 enforcement mechanisms, while encouraging the use of electric bicycles and electric scooters
21 as a sustainable transportation option;

22 **NOW, THEREFORE, the Village Board of the Village of Hartland, Wisconsin, does ordain**
23 **as follows:**

24 **SECTION 1:**

25 Chapter 82, Article III, Division 3. Electric Bicycles and Electric Scooters is created to read as
26 follows:

27 **Section 82-74 Definitions.**

28 *Bikeway:* A public path, trail, lane ~~(not to include bike lane)~~ or other way, including
29 structures, traffic control devices and related support facilities and parking areas, designated for
30 use by bicycles, electric scooters, electric personal assistive mobility devices, and other vehicles
31 propelled by human power, as defined in Wis. Stat. § 84.60.

32 *Electric Bicycle (or "E-Bike"):* A bicycle equipped with fully operative pedals for propulsion by
33 human power and an electric motor of 750 watts or less that meets one of the following
34 classifications:

35 *Class 1 Electric Bicycle:* Equipped with a motor that provides assistance only when the rider
36 is pedaling and ceases to provide assistance when the bicycle reaches a speed of 20 miles per
37 hour.

38 *Class 2 Electric Bicycle:* Equipped with a motor that may be powered solely by the motor
39 (throttle-actuated) and ceases to provide assistance when the bicycle reaches a speed of 20
40 miles per hour.

41 *Class 3 Electric Bicycle:* Equipped with a motor that provides assistance only when the rider
42 is pedaling and ceases to provide assistance when the bicycle reaches a speed of 28 miles per
43 hour.

44 *Electric Scooter:* A device weighing less than 100 pounds that has handlebars and an
45 electric motor, is powered solely by the electric motor and human power, and has a maximum
46 speed of not more than 20 miles per hour on a paved level surface when powered solely by the
47 electric motor. "Electric scooter" does not include an electric personal assistive mobility device,
48 motorcycle, motor bicycle, electric bicycle or moped.

49 **SECTION 2:**

50 Sections 82-75 through 82-77 of the Village of Hartland Municipal Code, is hereby created to
51 read as follows:

52 **Sec. 82-75 Purpose.** The purpose of this ordinance is to regulate the operation of electric
53 bicycles (e-bikes) and electric scooters within the Village of Hartland to ensure public safety,
54 promote responsible use, and align with Wisconsin state law as defined in Wisconsin Statutes
55 Chapter 340 and 2019 Wisconsin Act 34.

56 **Sec. 82-76 Applicability.** Electric bicycles and electric scooters, as defined in Section 82-74,
57 shall be regulated in the same manner as human-powered bicycles, except as otherwise
58 specified in the Village Code or restricted by state law. The provisions of Wisconsin Statutes
59 Chapters 346 and 347, and applicable Village ordinances, including but not limited to Ord.
60 Section 82-68(b) (Required Equipment), Section 82-69 (a), (c), (d), (e), (f), (g), (h), (i), (j)
61 (Operating Regulations) shall govern the operation of electric bicycles and electric scooters.
62 where appropriate.

63 **Sec. 82-77 Operation Regulations**

- 64 (a) General Rules: Electric bicycles and electric scooters are permitted on all roadways,
65 bikeways, bicycle lanes, bicycle routes, and designated bicycle ways in the Village,
66 unless otherwise restricted by this code, other local regulations or posted signage,
67 authorized by Village Board resolution, intended to address specific ground conditions or
68 ground improvements, levels of and potential conflict of usage between pedestrians and
69 individuals operating transport devices or vehicles regulated by Wisconsin Statutes
70 Chapters 346 and 347 needing additional specific area regulation imposed by the
71 adoption of resolutions authorizing the placement of mandatory signage restricting types
72 or manner of usage.

73 Riders must comply with all traffic regulations applicable to bicycles, including yielding
74 to pedestrians and obeying traffic signals, as per Wis. Stat. § 346.803.

75 (b) Class-Specific Restrictions:

- 76 (1) Class 1 and Class 2 Electric Bicycles: Permitted on all designated bikeways and
77 multi-use trails unless restricted by signage or local ordinance.
78

(2) Class 3 Electric Bicycles: Permitted on all designated bikeways and multi-use trails unless restricted by signage or local ordinance. Riders must be at least 16 years of age to operate a Class 3 electric bicycle, as per Wis. Stat. § 346.806(4).

(3) Electric Scooters:

a. Are defined in Wis. Stat. sec, 340.01(15ps) and are prohibited on any roadway in the Village having a speed limit of more than 25 miles per hour.

b. May be operated on all sidewalks, bicycle ways, and recreation trails in the Village.

c. Shall be parked in an upright position with both wheels in contact with the ground.

d. Shall not be parked in or obstructing: accessible parking spaces, loading zones, curb ramps, entryways, driveways, transit stops, street furniture requiring pedestrian access, or fire hydrants.

e. Where sidewalks are present, electric scooters may be parked on the sidewalk if not impeding pedestrian traffic, or in designated bicycle racks. On blocks without sidewalks, parking is permitted in the roadway if the travel lane and pedestrian way remain unobstructed.

f. The Village may designate specific parking zones or corrals for electric scooters in high-traffic areas.

g. Short-term commercial rental of electric scooters to the general public is prohibited.

(c) Age Requirements:

(1) No person under 16 years of age may operate a Class 3 electric bicycle.

(2) A person under 16 years of age may ride as a passenger on a Class 3 electric bicycle designed to accommodate a passenger.

(d) Motor Power and Speed Limits:

(1) Electric bicycles must have a motor of 750 watts or less and comply with federal regulations (16 CFR Part 1512).

(2) Operation of an electric bicycle with throttle-only propulsion (Class 2) above 20 miles per hour is prohibited, unless the vehicle is reclassified as a moped under Wis. Stat. § 340.01(29m).

(e) Prohibited Areas

The Village Board may, by resolution, designate specific bikeways, trails, or areas where the operation of electric bicycles (with the motor engaged) is prohibited. Such areas shall be clearly marked with appropriate signage.

SECTION 3: SEVERABILITY If any provision of this ordinance is found to be invalid or unconstitutional, or if the application of this ordinance to any person or circumstances is found to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the other

121 provisions or applications of this ordinance, which can be given effect without the invalid or
122 unconstitutional provision or application.

123

124 **SECTION 4: EFFECTIVE DATE** This ordinance shall take effect upon its passage and
125 publication as required by law.

126

127 Adopted by the Village Board of the Village of Hartland, Wisconsin, this ____ day of _____,
128 2026.

129

130 **Village of Hartland**

131

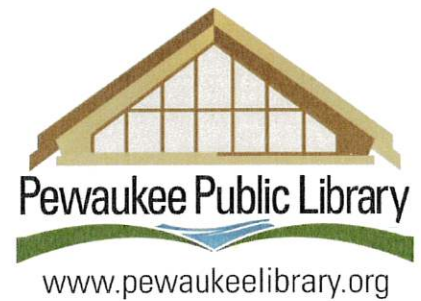
132 By: _____
133 Jeffery Pfannerstill, Village President

134

135 ATTEST:

136 By: _____
137 Sandee Policello, Village Clerk

138



TO: Village Board, Village of Pewaukee

FROM: Nan Champe, Library Director *Nan Champe*

SUBJECT: 2027 Municipal Funding Request and Capital Projects Plan for the Pewaukee Public Library

DATE: 8/21/2026

On behalf of the Pewaukee Public Library Board of Trustees, I would like to submit the 2027 municipal funding request and capital projects plan to the Village of Pewaukee in accordance with the Joint Library Agreement Between the Village of Pewaukee and the City of Pewaukee, approved on October 1, 2024.

The Board formally approved the 2027 Pewaukee Public Library Budget on August 19, 2026. A copy of the approved budget, along with the Library's 5 Year Capital Projects Plan is attached for your review. The total budget for 2027 is \$1,403,662 representing an increase of \$27,199 or 1.98% in comparison to the 2026 Budget.

Operating Budget Request

The Board of Trustees respectfully requests a municipal contribution from the Village of Pewaukee in the amount of \$288,039. This request includes \$17,710 above the minimum required contribution. Compared to 2026, this contribution represents an increase of \$19,606 or 7.3%

Capital Projects Plan and Budget Request

In accordance with the Agreement, this request also includes the Library's 5 Year Capital Projects Plan, which was approved by the Board on August 19, 2026. At this time, there are no capital projects planned for the Library in 2027.

Fund Balance Update

The Board of Trustees reviews its fund balance annually for compliance with their Fund Balance Policy, which aims to maintain the Library's unassigned fund balance between 15% and 20% of the annual operating budget.

The Library's current unassigned fund balance is 14.93% of the 2026 operating budget (see attached memo for additional information). Because the fund balance is now below the minimum policy target, the 2027 budget does not include an allocation from the fund balance.

Please contact me directly at 262-746-0920 or director@pewaukeelibrary.org if any further clarification or documentation is needed. The Board of Trustees will continue to monitor and review the budget, and adjustments may be made as updated figures become available.

Thank you for your continued support and partnership in maintaining the Pewaukee Public Library as a vital and valued resource for all residents.

Pewaukee Public Library 2027
Budget Approved August 2026

OPERATIONS BUDGET EXPENDITURES	Budget 2025	Actual 2025	Actual 2025	June 30, 2026 Actual	Budget 2026	Budget 2027	Actual +/-	% Change
110 Library Salaries	688,000	669,802	-18,198	318,080	708,590	739,921	31,331	4.42%
110 Compensation								
Study Adjustment 2.5%	0	0	0	0	0	20,000	20,000	100.00%
130 Benefits	223,435	200,052	-23,383	109,906	220,186	224,060	3,875	1.76%
Social Security (6.2%)	42,650	37,567	-5,083	20,657	43,932	48,072	1,282	9.42%
Medicare (1.45%)	9,975	8,786	-1,189	4,831	10,275	11,243	300	9.42%
Retirement (WRS 7.2%)	36,502	33,829	-2,673	18,886	38,242	41,471	1,740	8.44%
Dental	1,865	1,652	-213	949	1,571	1,571	-294	0.03%
Disability	3,964	3,718	-246	1,921	3,621	3,621	-343	0.00%
Health	127,511	113,532	-13,979	62,209	121,770	117,308	-5,741	-3.66%
Life Insurance	968	968	0	453	775	775	-193	0.00%
Materials Budget	137,570	139,124	1,554	67,693	139,000	135,263	-3,737	-2.69%
140 Subscriptions	7,000	6,387	-613	1,647	7,000	7,000	0	0.00%
141 Print Materials	80,500	76,066	-4,434	34,097	80,500	79,000	-1,500	0.00%
142 Non-Print Materials	14,700	12,537	-2,163	7,304	14,700	13,000	-1,700	0.00%
312 Digital Materials	24,107	35,311	11,204	22,590	26,537	26,000	-537	10.08%
450 Bridges Grants (E-Materials)	3,263	3,263	0	0	3,263	3,263	0	0.00%
500 Friends : Explore Passes/Library of Things	8,000	5,560	-2,440	2,055	7,000	7,000	0	0.00%
143 Technology	45,548	47,420	1,872	37,649	45,526	48,045	2,519	5.53%
CAFÉ - ILS System	25,366	25,366	0	25,252	25,252	24,771	-481	-1.90%
Computer Equipment & Installation	9,000	11,061	2,061	6,060	9,000	9,000	0	0.00%
Taylor Computing - Managed Services	4,244	3,922	-322	2,057	4,160	4,160	0	0.00%
Website Maintenance	0	0	0	0	0	2,000	2,000	#DIV/0!
Software Licenses	3,280	3,554	274	1,342	2,700	3,700	1,000	37.04%
Envisionware Software & Maintenance	2,458	2,317	-141	2,938	3,214	3,214	0	0.00%
T-1 Line: Wisnet	1,200	1,200	0	0	1,200	1,200	0	0.00%
144 Mileage, Supplies, Other Expenditures	14,045	13,025	-1,020	5,776	13,600	13,600	0	0.00%
Rhyme Copier								
Maintenance Contract	1,400	1,752	352	1,235	1,400	2,000	600	42.86%
Postage/Shipping/Freight	1,145	194	-951	1	200	200	0	0.00%
Office Supplies	4,000	5,090	1,090	1,695	3,500	5,000	1,500	42.86%
RFID Tags	1,500	936	-564	0	3,000	1,400	-1,600	-53.33%
Processing/Repair Supplie	6,000	5,052	-948	2,844	5,500	5,000	-500	-9.09%
146 Staff Development	3,000	2,511	-489	1,703	3,000	3,000	0	0.00%
Conference Attendance	1,500	45	-1,455	1,344	1,500	1,500	0	0.00%
Prof. Memberships	750	754	4	183	750	750	0	0.00%
Staff Development Days	350	1,097	747	177	350	350	0	0.00%
New Hire	150	305	155	0	150	150	0	0.00%
Mileage	250	310	60	0	250	250	0	0.00%
150 Prof. Services	45,936	37,989	-7,947	34,931	47,015	47,340	325	0.69%
Auditing Services	6,350	5,401	-949	6,500	6,673	6,750	77	1.15%
Fiscal Agent Services	19,086	19,086	0	9,543	19,086	19,086	0	0.00%
Insurance: Liability/Crime	6,800	0	-6,800	3,447	6,006	5,603	-403	-6.71%
Insurance: Property	12,700	13,502	802	14,797	14,397	14,800	403	2.80%
Insurance: Worker's Comp	1,000	0	-1,000	644	853	1,101	248	29.07%

Pewaukee Public Library 2027
Budget Approved August 2026

OPERATIONS BUDGET EXPENDITURES	Budget 2025	Actual 2025	Actual 2025	June 30, 2026 Actual	Budget 2026	Budget 2027	Actual +/-	% Change
160 Library Annual								
Municipal Fees	3,782	5,080	1,298	0	2,200	5,080	2,880	130.91%
Utility - Water, Sewer Stormwater, Fire Prot.								
Publ Fire Prot	2,095	2,830	735	1,142	2,200	2,830	630	28.64%
Fire and EMS	1,687	2,250	563	0	0	2,250	2,250	#DIV/0!
310 Building								
Maintenance	93,332	103,021	9,689	54,638	92,813	102,405	9,592	10.33%
Carpet/Window Cleaning	3,400	1,735	-1,665	0	3,400	3,400	0	0.00%
Cleaning Services (Contract)	33,385	33,464	79	19,878	34,076	34,076	0	0.00%
Cleaning/Building Supplies	4,000	1,990	-2,010	1,264	4,000	2,000	-2,000	-50.00%
Elevator: Maintenance	1,977	8,189	6,212	0	1,640	1,640	0	0.00%
Fire Suppression System: Maintenance	4561	6,662	2,101	355	1,775	1,775	0	0.00%
Fire Monitoring	1400	1,608	208	1,688	1,700	1,700	0	0.00%
General: Maintenance & Repair	12,000	13,559	1,559	13,700	12,000	22,000	10,000	83.33%
HVAC Maintenance	7,756	6,064	-1,692	2,330	4,700	6,064	1,364	29.02%
Lawn Care	17,678	19,071	1,393	7,238	18,523	19,071	548	2.96%
Snow Plowing	7,175	10,679	3,504	8,186	10,999	10,679	-320	-2.91%
311 Utilities	52,930	52,448	-482	25,164	53,034	52,448	-586	-1.10%
Electric	39,279	36,881	-2,398	16,453	39,843	36,881	-2,962	-7.43%
Gas	6,681	8,558	1,877	5,621	6,769	8,558	1,789	26.43%
Telephone	6,970	7,009	39	3,090	6,422	7,009	587	9.14%
313 Programs	5,000	4,724	-276	2,541	5,000	5,000	0	0.00%
Programming - Adult	2,000	1,548	-452	1,178	2,000	2,000	0	0.00%
Programming - Children's	2,500	2,237	-263	831	2,250	2,250	0	0.00%
Programming - Young Adult	500	938	438	532	750	750	0	0.00%
400 Legal	4,000	3,373	-627	960	4,000	4,000	0	0.00%
450 Grants	4,000	11,085	7,085	745	3,500	3,500	0	0.00%
Bridges Non Competitive Grant (Non-materials)	4,000	3,500	-500		3,500	3,500	0	0.00%
Bridges Competative Grant	0	5,000	5,000			0	0	#DIV/0!
Bridges -Adult Programming Grant	0	450	450	500		0	0	#DIV/0!
Delta Grant	0	232	232	226		0	0	#DIV/0!
Greaker MKE Foundation Bridges - Midwest Pano Grant	0	500	500			0		#DIV/0!
	0	1,403	1,403			0	0	#DIV/0!

Pewaukee Public Library 2027
Budget Approved August 2026

OPERATIONS BUDGET EXPENDITURES	Budget 2025	Actual 2025	Actual 2025	June 30, 2026 Actual	Budget 2026	Budget 2027	Actual +/-	% Change
500 Donations	0	16,879	16,879	5,077	0	0	0	#DIV/0!
000 Library Outlay (Fund Balance)	25,000	27,291	2,291	0	39,000	0	-39,000	-100.00%
Purchase 2 new copy machines			0		0	0	0	#DIV/0!
Security Gates			0		0	0	0	#DIV/0!
LED Light Upgrade	10,000	7,244	-2,756		0	0	0	#DIV/0!
Security Camera Replacement	15,000	20,047	5,047		0	0	0	#DIV/0!
Carpet Replacement			0		14,000	0	-14,000	100.00%
Website Upgrade					15,000	0	-15,000	-100.00%
Compensation Study					10,000	0	-10,000	-100.00%
TOTAL OPERATIONS BUDGET EXPENDITURES	1,345,578	1,333,824	-11,754	664,864	1,376,464	1,403,662	27,199	1.98%

Pewaukee Public Library 2027
Budget Approved August 2026

<i>OPERATIONS BUDGET</i>	<i>Budget</i>	<i>Actual</i>	<i>June 30,</i>		<i>Budget</i>	<i>Budget</i>	<i>Actual</i>	<i>%</i>
<i>REVENUES</i>	<i>2025</i>	<i>2025</i>	<i>Actual</i>	<i>2026</i>	<i>2026</i>	<i>2027</i>	<i>+/-</i>	<i>Change</i>
43790 County Lib Aids	114,563	114,563	0	69,645	134,368	138,674	4,306	3.20%
Waukesha County	110,349	110,349	0	64,456	129,179	135,263	6,084	4.71%
Prairie Lakes	13	13	0	268	268	98	-170	-63.37%
Jefferson Co.	3,235	3,235	0	3,401	3,401	1,922	-1,479	-43.49%
Dodge Co.	245	245	0	383	383	601	218	57.00%
Ozaukee Co.	30	30	0	0	0	0	0	#DIV/0!
Washington Co.	691	691	0	1,137	1,137	790	-347	-30.55%
46710 Library Fines	8,681	9,684	1,003	5,012	8,075	9,684	1,609	19.93%
48110 Interest Income	9,769	11,593	1,824	4,291	6,214	11,593	5,379	86.57%
CDs	8,567	6,011		2,651	2,503	6,011	3,508	140.17%
North Shore Interest	0	363		62	1,148	363	1,148	#DIV/0!
LGIP Interest	1,202	5,219		1,577	2,563	5,219	1,361	113.23%
48500-000 Donations	8,000	28,511	20,511	13,654	7,000	7,000	0	0.00%
48500-100 Misc. Revenues	8,251	7,058	-1,193	1,840	15,645	7,058	-8,587	-54.89%
48500-200 Grants	7,263	13,916	6,653	3,998	7,263	6,763	-500	-6.88%
48440-300 Copies & Room Rentals	0	4,090	4,090	4,460	0	4,090	4,090	#DIV/0!
49300-000 Fund Balance Applied	57,211	12,470	-44,741	0	39,000	0	-39,000	-100.00%
Revenue Sub Total	156,527	189,415	32,888	102,899	217,565	184,862	-32,703	-15.03%
Total Contribution Subtotal	1,189,051	1,144,409	-44,643	561,964	1,158,899	1,218,800	59,901	5.17%
49000-000 City Contribution MIN.	869,867	869,867	0	519,439	879,446	885,609	6,163	0.70%
49000-000 City Above the MIN.	0	0	0	0	11,020	45,152	34,132	309.72%
Total City Contribution	869,867	869,867	0	519,439	890,466	930,761	40,295	4.53%
49001-000 Village Contribution MIN.	262,153	262,153	0	156,586	262,477	264,373	1,896	0.72%
49001-000 Village Above the MIN	0	0	0	0	5,956	23,666	17,710	297.35%
Total Village Contribution	262,153	262,153	0	156,586	268,433	288,039	19,606	7.30%
SUB TOTAL	1,288,547	1,321,435	32,888	778,924	1,376,464	1,403,662	27,198	1.98%

Pewaukee Public Library 2027
Budget Approved August 2026

CAPITAL BUDGET EXPENDITURES	Budget 2025	Actual 2025	Actual 2025	June 30, 2026 Actual	Budget 2026	Budget 2027	Actual +/-	% Change
200-00-57140-000-000	0	6,957	6,957	1,831	190,000	0	-190,000	-100.00%
Water Softener	0	6,957	6,957	0	0	0	0	#DIV/0!
Flat Roof Replacement	0	0	0	0	130,000	0	-130,000	-100.00%
HVAC Control Replacement	0	0		1,831	60,000	0	-60,000	-100.00%
TOTAL CAPITAL BUDGET EXPENDITURES	0	6,957	6,957	1,831	190,000	0	-190,000	-100.00%

CAPITAL BUDGET REVENUES	Budget 2025	Actual 2025	Actual 2025	June 30, 2026 Actual	Budget 2026	Budget 2027	Actual +/-	% Change
City Contribution Water Softener	0	1,391	1,391	0	0	0	0	#DIV/0!
City Contribution Roof	0	0	0	0	26,000	0	-26,000	-100.00%
City Contribution HVAC Controls	0	0		366	12,000	0	-12,000	-100.00%
Total City Contribution	0	1,391	1,391	366	38,000	0	-38,000	-100.00%
Village Contribution Water Softener	0	5,566	5,566	0		0	0	#DIV/0!
Village Contribution Roof	0	0	0	0	104,000	0	-104,000	-100.00%
Village Contribution HVAC Controls	0	0	0	1,465	48,000	0	-48,000	-100.00%
Total Village Contribution	0		0	1,465	152,000	0	-152,000	-100.00%
200-00-57140-000-000	0	8,348	8,348	1,831	190,000	0	-190,000	-100.00%

Pewaukee Public Library 5 Year Capital Projects Plan Approved August 2026

Interior/Exterior	ITEM DESCRIPTION	TOTAL COST TO REPLACE	Quote Provided by	Quote Year	2027 BUDGET	2028 BUDGET	2029 BUDGET	2030 BUDGET	2031 BUDGET
Exterior	Parking lot - blacktop and curb replacement	\$170,000.00	PLM Paving and Concrete	2026		X			
Interior	ACCU Replacement (Air Cooled Condensing Unit). Replacement of chiller module air conditioner with coil module air handling unit	\$150,000.00	J&H Heating	2026					X
Interior	Hot Water System with High Efficiency Boilers and Pumps	\$85,000.00	J&H Heating	2026					X
	Total	\$405,000.00							



Memo

To: Library Board

From: Nan Champe, Library Director

Subject: Review of the Library's Fund Balance for 2026 Budget

Date: 6/23/2026

According to the 2025 Library Audit, the Fund Balances are as follows:

- **Restricted:** \$61,585
- **Unassigned:** \$205,565

Compared to 2024, the restricted fund balance increased by \$6,072, while \$27,565 from the unassigned fund balance was used to balance the 2025 budget.

In accordance with the Library's Fund Balance Policy, the Board conducts an annual review of the Fund Balance upon receipt of the audit report. As part of this review, the unassigned fund balance is evaluated against the Library's current total operating budget. The policy establishes a target range for the unassigned fund balance of 15% to 20% of the operating budget.

For 2026, the Library's approved operating budget is \$1,376,464. Based on the current unassigned fund balance of \$205,565, the Library's unassigned reserves represent 14.93% of the 2026 operating budget, which is slightly below the target range.



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: August 27, 2026

Re: September 1, 2026 Village Board Meeting 8(b):
Review, discussion and possible action on a 2027 budget proposal from the Pewaukee
Police Department.

BACKGROUND

It is the practice in the Village for department heads to propose their budgets to the Village Board.

ACTION REQUESTED

Staff is not requesting any action.

ANALYSIS

The Police Chief provided a proposed budget breakdown for Board consideration.

Attachments:

1. 2027 Budget Proposal for the Police Department.

2027 BUDGET BREAKDOWN POLICE DEPARTMENT and REQUESTED FUNDS

ACCOUNT #	ACCOUNT NAME	BREAKDOWN OF EXPECTED EXPENSES	CURRENT BUDGET	BUDGET REQUESTED 2027	DIFFERENCE	NOTES
110-00-52100-000-110	POLICE SALARY & WAGES	20 Sworn officer 2 full time non-sworn (Angie / Jenny)	1,907,300.00	\$1,950,000.00		*Matt determines this column*
110-00-52100-000-120	POLICE HOLIDAY & OVERTIME		75,000.00	Requesting: \$75,000.00		
110-00-52100-000-130	POLICE FRINGE BENEFITS		803,800.00	\$803,800.00		
110-00-52100-000-140	PUBLIC SAFETY EXPENSES		28,670.00			
		Aladtec, Inc		3,207.00		3% increase annually
		E-TIME		2,441.10		3% increase annually
		Suburban Critical Incident Team annual Dues SCIT		8,195.46		3% increase annually
		Major Investigations Unit annual Dues MIU		600.00		same rate for 2027
		Radar annual re-certification		400.00		
		Axon taser battery replacement		450.00		
		Waukesha County Services(Spillman Flex/Intergraph/ etc)		10,979.05		3% increase annually
		FLOCK Camera contract		15,000.00		*Annual payment-contact*
		AXON Body Worn Camera/Dash Camera annual		20,828.00		*Annual payment-contact*
				Requesting: \$62100.61	(\$33,430.61)	
110-00-52100-000-310	POLICE VEHICLE MAINTENANCE		50,000.00			
		Fuel at Kwik Trip		\$28,000.00		req increase due to fuel and
		Vehicle repair/maintenance with DPW		\$28,000.00		increased cost for maintenance
		Thermal paper for printers inside squads		\$400.00		
				Requesting: \$56,400.00	(\$6,400.00)	
110-00-52100-000-320	SPECIAL INVESTIGATIONS		13,200.00			
		Prohealth Lab-fees for OWI blood draws		\$1,200.00		
		AT&T monthly bill for ICAC hard internet line		\$840.00		increased from \$50-\$70 per month
		Miscellaneous postage for evidence mailing		\$75.00		\$.74 cents a stamp
		Waukesha County making of ID Cards for staff		\$10.00		
		Tow Fees for investigative purposes		\$500.00		
		Overweight Truck Scale Fees (\$14.00 each)		\$0.00		
		Shredding Fees (blue bin)		\$500.00		
		Psychological Exams		\$1000.00 per test		
		Drug Screen/History & Physical for new hires		\$123.00 per person		
		Personal Evaluation Profile (PEP test/hiring)		\$25.00 per test		
		TransUnion Search (TLO investigative monthly)		\$1,400.00		
		Sirchie Evidence Supplies (drug kits/crime scenes)		\$2,500		
				Requesting: \$13200.00	\$0.00	no changes
110-00-52100-000-321	DARE FUNDED EXPENSES		0	0	REMOVE FROM BUDGET NO LONGER A PROGRAM	
110-00-52100-000-330	POLICE OFFICE SUPPLIES/IT		29,000.00			
		Titan Public Safety Solutions (TIPSS):		4,825.00		3% increase annually
		•1/2 of TIPSS cash register / all of parking program				
		Taylor Computer Services		\$7,200.00		3% increase annually
		Fast Signs parking permits/sticker renewals		\$1,000.00		3% increase annually
		Miscellaneous Office Supplies		6,000.00		
		Postage - all outgoing mail/blood kits to lab		\$1,000.00		\$.74 per stamp (increase)
		Rhyme Copier		\$4,000.00		
		New Desk Top Computer		\$2,500.00		
		Industrial Shredder cross-cut for WILEAG compliance		\$1,100.00		
				Requesting: \$29000.00	\$0.00	no changes
110-00-52100-000-340	POLICE COMMUNITY RELATIONS		5,000.00			
		WILEAG Accreditation fees		\$700.00		
		Candy/items for distribution at community events		\$500.00		
		Community Events		\$600.00		
		Citizen Academy WCTC courses shared x5 agencies		\$331.00		
		Miscellaneous expenses		\$2,000.00		
				Requesting: \$5,000	\$0.00	no changes
110-00-52100-000-350	POLICE TRAINING & SEMINARS		16,207.00			
		Membership Dues for Police Associations		250.00		
		FBI National Chapter Dues		115.00		
		Mid-states Organized Crime Information Center dues		150.00		
		FBI Law Enforcement Executive Development Association		150.00		
		Leadership Training for new Sergeant position		500.00		
		School Resource Officer Inservice		800.00		
		Women in Policing of Wisconsin Inservice		600.00		

	Internet Crimes Against Children (ICAC) Inservice		600.00	
	Investigation Training		1,700.00	
	Miscellaneous Training/Lodging		9,500.00	
	WCTC (all) EVOC, DAAT, firearms, Taser, Veh Pursuit, OWI refresher		4,000.00	all members annually
			Requesting: 18207.00	(\$2,000.00)
110-00-52100-000-360	POLICE PISTOL TRAINING	\$10,000.00		
	Ammunition		\$6,785.00	increases 3% annually
	Pepperball supplies		\$1,000.00	
	Annual Village Joint Pistol Contribution		\$500.00	
	Armory/range supplies		\$2,000.00	increases annually
			Requesting: \$11000.00	(\$1,000.00)
110-00-52100-000-361	JOINT PISTOL FUNDED EXPENSES	\$2,500.00		
	Five agencies make up funding/\$500 each		\$2,500.00	
	Range fees and expenses shared by five agencies		\$500.00	
	Action Targets and supplies		\$1,921.85	
	Range fees to Village of Ocon Lake		\$250.00	
			FUNDS REMAIN YEAR TO YEAR	
110-00-52100-000-370	LAKE WATER & SNOW PATROL	8,700.00		
	Village contribution towards Lake Patrol Q1		\$2,175.00	
	Village contribution towards Lake Patrol Q2		\$2,175.00	
	Village contribution towards Lake Patrol Q3		\$2,175.00	
	Village contribution towards Lake Patrol Q4		\$2,175.00	
			Requesting: \$8,700.00	0
110-00-52100-000-380	POLICE COMMUNICATIONS	27,800.00		
	T-Mobile cell phone/iPad monthly		\$7,200.00	
	Waukesha County Trunk Radio Services		\$11,605.00	3% increase annually
	CyberLink/Datacomm PD VOIP phone lines		\$3,317.00	3% increase annually
	Internet Services for Police Department		\$1,080.00	3% increase annually
	Repairs to radio system/audio system in PD		\$3,000.00	as needed for repairs
			Requesting: \$27,800.00	0
110-00-52100-000-390	ANIMAL CONTROL HAWS SERVICE	0	0	
110-00-52100-000-400	POLICE UNIFORM ALLOWANCE	14,000.00		
	\$350.00 uniform allowance per officer (20)		\$7,000.00	
	replacement uniform items due to wear/tear		\$6,000.00	as needed to replace
	New Hire Uniforms		\$3,000.00	
			Requesting: \$16000.00	2,000.00
110-00-52100-000-900	NATIONAL NIGHT OUT	0	0	
110-00-57210-000-000	POLICE OUTLAY	102,992.00		
	Ewalds - squad car (1) plus the following:		\$48,000.00	2027 Ford Explorer Squad
	10-33 Vehicle Services outfitting of a new squads		\$25,312.00	moving from old to new squad
	trunk organizer/skirt lighting on bottom		\$2,800.00	
	10-33 Vehicle Services decals on a new squads		\$3,000.00	new decals on outside of squad
	NEW MDC for new squad		\$2,000.00	
	MDC dock and install		\$1,868.44	
	replacement MDC's in squads (4)		\$8,000.00	*REPLACEMENTS*
	replacement docks and installation of MDC's		\$7,473.76	*REPLACEMENTS*
	Axon Taser 10 (10) plus cartridges, docks, holsters for everyone		\$21,700.00	*Replacing whole system -- 5 year contract*
	Bravo Company - replacement rifle (2)		\$6,004.00	*REPLACEMENTS*
	Automated External Defibrillator (AED) Unit (1)		\$1,773.00	*REPLACEMENTS*
	Replacement Water Barricades (6) \$400 each		\$2,400.00	*replacing broken/old barricades*
	SCIT (2) soft vest with (4) plate replacements		\$8,770.00	*REPLACEMENTS*
	2 New FLOCK cameras (2) \$3000 each		\$6,000.00	
	SCIT (1) Liberator headset/radio for helmet		\$1,500.00	
	SCIT (2) new lasers for night-vision rifle scope		\$2,116.00	
			Requesting: \$148717.20	-45,725.20
200-00-57629-000-000	POLICE EQUIPMENT	0	0	



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: August 28, 2026

Re: September 1, 2026 Agenda Item 8(c)
Review, discussion and possible action on an introductory 2027 budget proposal for the General Fund.

BACKGROUND

For your review and consideration this is the initial view of the proposed 2027 budget for the general fund.

ACTION REQUESTED

There is no action requested of the Village Board at this time. Staff is seeking input and/or feedback on the proposed changes for the 2027 budget. Staff will then implement those directions when the budget is reviewed a second time on September 15.

ANALYSIS

This memo is in the following order of content:

- I. General Fund changes incorporated by staff to date (revenues, expenses and debt service)
- II. Outstanding items yet to be defined
- III. General Fund summary and impact in its current state

I. While preparing the General Fund budget staff included the following:

Revenues

- The revenue items that are based on activity or market conditions, such as interest income and building inspection revenues, are conservative.
- The budget still uses the 2026 amounts from the EMS/Fire Fee. The amount for 2027 will depend on the amount budgeted by the City.

Expenses

- Staff included the amount for the Public Library that was requested by the Library Board. This is slightly higher than the minimum required by the County to be exempt for the County Library Tax.
- Staff included the amounts requested by the Police Department from their budget request document.

Debt Service

- Debt payments as they currently exist are included. This initial review of the budget does not include any new debt. Additional debt would be proposed for capital projects/purchases depending on the feedback by the Board.

II. Outstanding Items

There are a number of items whose cost is yet to be determined. Staff still needs to determine:

1. Capital projects and purchases. DPW and Administrative staff have been updating a Capital Improvements Plan since June. Staff need to finish the process with specific proposals.
2. A projected 3% wage increase for all non-represented departments.
3. Increases for health insurance and property, liability and worker's compensation insurance.
4. The amounts of state aids for 2027.
5. Final numbers for TID values from the state.
6. Final numbers for total assessed value from the state.
7. The maximum amount of property taxes the state will allowed to be collected as defined by levy limits.
8. The Fire Department contract amount has yet to be determined.

There are also additional funds for the Board to review including the water utility, sewer utility, etc.

III. General Fund Summary and Impact in its current state

The effect of these requests can be seen in the budget summary. This summary is in the format required by the state for publication prior to the annual budget public hearing. The summary does a good job at capturing how local government is funded and how its money is being spent.

General Fund				
	2026		2027 Proposed	
REVENUES	Budget		Budget	% Change
Taxes	\$3,798,216		\$3,785,166	-0.34%
Special Assessments	\$2,500		\$2,500	0.00%
Intergov't Revenue	\$1,129,450		\$1,083,207	-4.09%
Licenses & Permits	\$294,950		\$276,450	-6.27%
Fines, Forfeits & Penalties	\$145,000		\$145,000	0.00%
Public Chargesfor Services	\$3,595,265		\$3,595,265	0.00%
Misc Revenues	\$394,186		\$394,186	0.00%
Other Financing Sources	\$233,420		\$233,420	0.00%
TOTAL REVENUES	<u>\$9,592,987</u>		<u>\$9,515,194</u>	-0.81%
EXPENDITURES				
General Government	\$1,093,454		\$1,061,343	-2.94%
Public Safety	\$5,883,625		\$5,928,256	0.76%
Public Works	\$1,560,398		\$1,560,398	0.00%
Health& Human Services	\$6,800		\$6,800	0.00%
Culture, Rec & Education	\$785,633		\$805,239	2.50%
Conservation & Develop	\$17,000		\$17,000	0.00%
Capital Outlay	\$180,194		\$229,919	27.60%
Other Financing Uses	\$65,500		\$65,500	
TOTAL EXPENDITURES	<u>\$9,592,604</u>		<u>\$9,674,455</u>	0.85%
Surplus (or deficit)	\$383		-\$159,261	
Village Mill Rate	\$3.91120		\$3.80800	-2.64%

In its current state the 2027 budget shows a deficit. This budget would reduce the mill rate of the Village from \$3.9112 to \$3.81 per thousand dollars of assessed value. Using a parcel with a total value of \$300,000 as an example; the reduced mill rate has a net effect of lowering the Village property taxes \$42.05. This is based on 2025 assessment numbers because the state has not issued the 2026 values yet.

Attachments

- Proposed 2027 General Fund Budget

General Fund 2027 Budget Proposal for September 1, 2026 Village Board Meeting

Acct#	Title	Budget	Projected	Current Actual	Current Budget	2025 Actual	2025 Budget	% Change	% Diff Budget to Projected	Notes
Fund110 - GENERAL FUND										
110-00-41110-000-000	GENERAL PROPERTY TAXES	3,465,166.00	3,465,391.62	3,465,391.62	3,465,166.00	3,317,222.04	3,317,091.00	0.00%	-0.01%	
110-00-41115-000-000	CHARGEBACK & OMITTED TAXES	.00	.00	.00	3,528.00	.00	3,528.00	-100.00%	0.00%	
110-00-41116-000-000	CHARGEBACK TAXES	.00	.00	.00	8,022.00	.00	8,022.00	-100.00%	0.00%	
110-00-41180-000-000	DELINQ PERSONAL PROPERTY TAXES	.00	414.62	414.62	.00	96.95	.00	0.00%	-100.00%	
	In Lieu of Taxes Water Utility	250,000.00	250,000.00	187,500.00	250,000.00					
110-00-41320-000-000	IN LIEU OF TAXES	70,000.00	76,710.47	76,710.47	70,000.00	74,676.81	61,746.00	0.00%	-8.75%	
	Total Taxes	3,785,166.00	3,792,516.71	3,730,016.71	3,796,716.00	3,391,995.80	3,390,387.00	-0.30%	-0.19%	
110-00-42901-000-000	JOINT PISTOL RANGE REVENUES	2,500.00	.00	.00	2,500.00	2,000.00	2,500.00	0.00%	0.00%	
	Total Assessments	2,500.00	.00	.00	2,500.00	2,000.00	2,500.00	0.00%	0.00%	
110-00-43211-000-000	FED. GRANTS/LAW & COPS	1,800.00	1,800.00	.00	1,800.00	4,444.00	1,800.00	0.00%	0.00%	
110-00-43410-000-000	STATE SHARED REVENUES	205,843.00	205,843.00	66,144.79	205,843.00	425,789.06	199,075.00	0.00%	0.00%	
110-00-43415-000-000	STATE SHARED REVENUE SUPPLMNTL	224,104.00	224,104.00	.00	224,104.00	.00	216,734.00	0.00%	0.00%	
110-00-43420-000-000	FIRE INS. TAX-2% FIRE DUES	55,000.00	59,193.51	59,193.51	55,000.00	55,261.49	55,000.00	0.00%	-7.08%	
110-00-43521-000-000	STATE GRANTS/POLICE TRAINING	2,500.00	2,500.00	.00	2,500.00	8,320.00	2,500.00	0.00%	0.00%	
	State Grants Others	3,000.00	3,000.00	4,760.00	3,000.00			0.00%	0.00%	
110-00-43529-000-005	STATE AID- VIDEO SERVICE FEE	29,000.00	29,136.28	29,136.28	29,000.00	29,136.28	29,000.00	0.00%	-0.47%	
110-00-43531-000-000	GENERAL TRANSPORTATION AIDS	555,288.00	555,288.00	416,466.36	555,288.00	482,859.55	419,878.00	0.00%	0.00%	
110-00-43545-000-000	RECYCLING GRANTS	6,672.00	6,672.00	658.12	6,672.00	393.48	6,672.00	0.00%	0.00%	
110-00-43630-000-000	PD ASSET FORFEITURES/FEDERAL	.00	.00	.00	.00	.00	.00	0.00%	0.00%	
110-00-43700-000-000	OTHER COUNTY GRANTS	.00	2,109.58	2,109.58	.00	1,531.11	.00	0.00%	-100.00%	
	Total Intergovernmental Aids	1,083,207.00	1,089,646.37	578,468.64	1,083,207.00	1,007,734.97	930,659.00	0.00%	-0.59%	
110-00-44110-000-000	BEER & LIQUOR LICENSES	20,000.00	25,544.15	16,795.28	20,000.00	37,089.75	16,000.00	0.00%	-21.70%	
110-00-44120-000-000	BARTENDERS LICENSES	13,000.00	14,357.41	9,440.00	13,000.00	13,295.00	13,000.00	0.00%	-9.45%	
110-00-44130-000-000	CIGARETTE LICENSES	1,100.00	1,216.73	800.00	1,100.00	900.00	1,100.00	0.00%	-9.59%	
110-00-44220-000-000	DOG LICENSES	4,500.00	7,884.41	5,184.00	4,500.00	6,045.00	4,500.00	0.00%	-42.93%	
110-00-44240-000-000	YARD WASTE PERMIT FEE	20,000.00	28,632.70	18,826.00	20,000.00	17,800.00	17,400.00	0.00%	-30.15%	
110-00-44260-000-000	WEIGHTS & MEASURES	3,750.00	.00	.00	3,750.00	3,750.00	3,750.00	0.00%	0.00%	
110-00-44280-000-000	NOTARY FEES	100.00	106.46	70.00	100.00	105.00	100.00	0.00%	-6.07%	
110-00-44300-000-000	BLDG. PERMIT & INSPECT. FEES	85,000.00	80,922.05	53,206.25	85,000.00	163,904.15	64,000.00	0.00%	5.04%	
110-00-44300-000-110	HVAC PERMIT FEES	21,000.00	12,574.65	8,267.83	21,000.00	45,867.05	14,000.00	0.00%	67.00%	
110-00-44300-000-120	ELECTRICAL PERMIT FEES	28,000.00	23,176.55	15,238.58	28,000.00	52,775.97	24,000.00	0.00%	20.81%	

General Fund 2027 Budget Proposal for September 1, 2026 Village Board Meeting

Acct#	Title	Budget	Projected	Current Actual	Current Budget	2025 Actual	2025 Budget	% Change	% Diff Budget to Projected	Notes
110-00-44300-000-130	PLUMBING PERMIT FEES	27,000.00	28,466.68	18,716.84	27,000.00	52,954.72	27,000.00	0.00%	-5.15%	
110-00-44300-000-150	OCCUPANCY PERMITS	.00	.00	.00	.00	.00	.00	0.00%	0.00%	
110-00-44400-000-150	ZONING PERMITS AND FEES	3,000.00	7,277.57	4,785.00	3,000.00	7,131.00	3,000.00	0.00%	-58.78%	
110-00-44900-000-000	REGULAT. FEES & PARKING PERMIT	10,000.00	15,585.20	10,247.27	10,000.00	15,117.02	10,000.00	0.00%	-35.84%	
110-00-44900-000-100	CABLE FRANCHISE FEES/STATE AID	40,000.00	51,865.02	34,101.25	40,000.00	52,557.12	40,000.00	0.00%	-22.88%	
	Total Licenses	276,450.00	297,609.58	195,678.30	276,450.00	469,291.78	237,850.00	0.00%	-7.11%	
110-00-45100-000-000	LAW & ORDINANCE VIOLATIONS	125,000.00	104,688.02	68,832.37	125,000.00	109,665.77	125,000.00	0.00%	19.40%	
110-00-45120-000-000	PARKING TICKET FINES	20,000.00	28,065.57	18,453.11	20,000.00	22,531.00	20,000.00	0.00%	-28.74%	
	Total Fines	145,000.00	132,753.58	87,285.48	145,000.00	132,196.77	145,000.00	0.00%	9.22%	
110-00-46100-000-000	SALE OF SUPPLIES, COPIES	100.00	535.83	352.31	100.00	397.48	100.00	0.00%	-81.34%	
110-00-46210-000-000	MISCELLANEOUS POLICE REVENUES	5,000.00	4,274.60	2,810.55	5,000.00	3,561.13	5,000.00	0.00%	16.97%	
110-00-46210-000-101	PUBLIC CHGS FOR SERV/POLICE	1,000.00	1,457.43	958.26	1,000.00	2,584.39	8,000.00	0.00%	-31.39%	
110-00-46210-000-102	FIRE & EMS FEE	2,322,605.00	.00	2,335,951.00	2,322,605.00	2,206,469.12	2,263,950.00	0.00%	0.00%	
110-00-46230-000-000	AMBULANCE	150,000.00	496,636.29	326,538.36	150,000.00	470,393.49	312,281.00	0.00%	-69.80%	
110-00-46420-000-000	REFUSE COLLECTION	325,500.00	.00	290,975.42	325,500.00	383,030.47	325,500.00	0.00%	0.00%	
110-00-46720-000-000	PARK RESERVATION REVENUES	6,000.00	5,785.81	3,804.17	6,000.00	9,300.63	6,000.00	0.00%	3.70%	
110-00-46750-000-000	RECREATION REVENUES	179,060.00	448,031.57	294,580.76	179,060.00	140,140.34	149,660.00	0.00%	-60.03%	
110-00-46900-000-000	SPECIAL ASSESSMENT LETTERS	6,000.00	7,300.38	4,800.00	6,000.00	7,860.00	6,000.00	0.00%	-17.81%	
110-00-47321-000-000	LAW ENFORCE/WCTC SECURITY	275,000.00	275,000.00	178,556.60	275,000.00	304,481.52	275,000.00	0.00%	0.00%	
110-00-47321-000-100	LAW ENFORCE/PSD SECURITY	240,000.00	240,000.00	121,052.92	240,000.00	273,299.74	240,000.00	0.00%	0.00%	
110-00-47323-000-000	FIRE DEPT TANK INSP/SPNKLR REV	1,000.00	1,000.00	.00	1,000.00	275.00	1,000.00	0.00%	0.00%	
110-00-47323-000-100	FIRE INSPECTION FEES	84,000.00	131,078.04	86,183.81	84,000.00	85,292.81	84,000.00	0.00%	-35.92%	
	Total Public Charges for Services	3,595,265.00	1,611,099.95	3,646,564.16	3,595,265.00	3,887,086.12	3,676,491.00	0.00%	123.16%	
	Interest Income - SWP LGIP	300,000.00	328,530.80	216,009.00	300,000.00					
	Interest Income - WISC/MPA	55,000.00	56,606.84	37,219.00	55,000.00					
110-00-48200-000-100	FISCAL AGENT FEES/LIBRARY	19,086.00	19,086.00	19,086.04	19,086.00	19,086.04	19,086.00	0.00%	0.00%	
110-00-48200-000-200	WATER/SEWER RENTAL, OFFICE SPC	7,100.00	7,100.00	7,100.00	7,100.00	7,100.00	7,100.00	0.00%	0.00%	
110-00-48301-000-000	SALE, PD EQUIPMENT & PROPERTY	8,000.00	.00	1,456.00	8,000.00	724.00	8,000.00	0.00%	0.00%	
110-00-48309-000-000	SALE OTHER EQUIP. & PROPERTY	.00	103,566.00	103,566.00	.00	52,915.00	.00	0.00%	-100.00%	
110-00-48440-000-000	INSURANCE DIVIDEND & RECOVERIES	.00	8,341.58	8,341.58	.00	6,330.54	.00	0.00%	-100.00%	
110-00-48500-000-000	DONATIONS, PRIV. OR ORGANIZ.	.00	.00	.00	.00	2,175.04	.00	0.00%	0.00%	
110-00-48500-000-100	MISCELLANEOUS REVENUES	5,000.00	7,776.47	7,776.47	5,000.00	7,310.04	5,000.00	0.00%	-35.70%	
110-00-48500-000-200	PD SEIZED FUNDS/STATE	.00	.00	.00	.00	4,173.28	.00	0.00%	0.00%	
110-00-48900-000-000	REFUND OF PRIOR YEARS EXPEND	.00	.00	.00	.00	1,363.25	.00	0.00%	0.00%	

General Fund 2027 Budget Proposal for September 1, 2026 Village Board Meeting

Acct#	Title	Budget	Projected	Current Actual	Current Budget	2025 Actual	2025 Budget	% Change	% Diff Budget to Projected	Notes
	Total Miscellaneous Revenues	394,186.00	531,007.69	400,554.09	394,186.00	101,177.19	39,186.00	0.00%	-25.77%	
110-00-49200-000-000	TRANSFERS FROM OTHER FUNDS	233,420.00	233,420.00	130,420.00	233,420.00	130,420.00	130,420.00	0.00%	0.00%	
110-00-49300-000-000	USE OF FUND BALANCE	.00	.00	.00	.00	.00	.00	0.00%	0.00%	
	Other Funding Sources	233,420.00	233,420.00	130,420.00	233,420.00	130,420.00	130,420.00	0.00%	0.00%	
Account TypeRevenue		9,515,194.00	7,688,053.89	8,768,987.38	9,526,744.00	9,121,902.63	8,552,493.00	-0.12%	23.77%	
	Account TypeEXPENSES									
110-00-51100-000-000	VILLAGE BOARD	29,300.00	36,298.83	23,866.48	29,300.00	32,953.13	29,300.00	0.00%	-19.28%	
110-00-51100-000-130	VILLAGE BOARD FRINGE BENEFITS	2,203.00	2,776.94	1,825.84	2,203.00	2,516.47	2,203.00	0.00%	-20.67%	
110-00-51110-000-000	BOARD OF REVIEW	.00	.00	.00	.00	60.00	.00	0.00%	0.00%	
110-00-51120-000-000	PLAN COMMISSION	57,000.00	108,573.44	71,387.04	57,000.00	86,515.47	11,436.00	0.00%	-47.50%	
110-00-51120-000-100	PLANNING/ENG SERV EXP	.00	35,136.53	23,102.27	.00	96,316.20	10,000.00	0.00%	-100.00%	
110-00-51200-000-110	MUNICIPAL JUDGE SALARY	42,955.00	41,443.47	27,249.08	42,955.00	41,716.53	35,416.00	0.00%	3.65%	
110-00-51200-000-130	MUNICIPAL JUDGES BENEFITS	11,600.00	10,658.65	7,008.06	11,600.00	11,117.78	9,983.00	0.00%	8.83%	
110-00-51200-000-140	MUNICIPAL JUDGES EXPENSES	25,000.00	52,322.95	34,402.34	25,000.00	13,827.09	19,549.00	0.00%	-52.22%	
110-00-51300-000-000	LEGAL COUNSEL-VILLAGE ATTORNEY	59,000.00	62,471.48	41,075.00	59,000.00	74,850.00	59,000.00	0.00%	-5.56%	
110-00-51300-000-110	MUNICIPAL COURT ATTORNEY EXP	18,000.00	17,815.73	11,713.84	18,000.00	19,222.50	18,000.00	0.00%	1.03%	
110-00-51300-000-140	EXPENSES - RECODIFICATION	5,500.00	8,443.13	5,551.36	5,500.00	5,287.01	5,200.00	0.00%	-34.86%	
110-00-51320-000-000	LABOR ATTORNEY	7,000.00	5,749.81	3,780.50	7,000.00	15,697.00	7,000.00	0.00%	21.74%	
110-00-51400-000-110	VILLAGE ADMINISTRATOR SALARY	110,333.60	108,884.15	71,591.33	110,333.60	108,018.00	107,120.00	0.00%	1.33%	
110-00-51400-000-130	VILL. ADMIN. FRINGE BENEFITS	40,254.00	44,584.05	29,314.01	40,254.00	38,651.04	40,254.00	0.00%	-9.71%	
110-00-51400-000-140	ADMINISTRATOR EXPENSES	6,000.00	80,051.09	52,633.59	6,000.00	17,942.28	3,654.00	0.00%	-92.50%	
110-00-51420-000-110	CLERK OFFICE/SALARY & WAGES	151,474.00	163,768.33	107,677.68	151,474.00	160,047.81	151,474.00	0.00%	-7.51%	
110-00-51420-000-130	CLERK OFFICE FRINGE BENEFITS	33,000.00	37,937.14	24,943.67	33,000.00	27,999.18	33,000.00	0.00%	-13.01%	
110-00-51420-000-140	CLERKS OFFICE EXPENSES	50,274.00	51,415.15	33,805.46	50,274.00	42,104.65	38,860.00	0.00%	-2.22%	
110-00-51440-000-000	ELECTIONS	24,000.00	11,860.97	7,798.59	24,000.00	14,297.86	24,334.00	0.00%	102.34%	
110-00-51440-000-130	ELECTIONS - BENEFITS	600.00	813.26	534.72	600.00	145.50	600.00	0.00%	-26.22%	
110-00-51450-000-000	PAYROLL EXPENSES/DIVERSIFIED	4,200.00	1,702.17	1,119.18	4,200.00	912.82	2,400.00	0.00%	146.74%	
110-00-51460-000-000	COPY MACHINE	2,000.00	1,708.67	1,123.45	2,000.00	2,497.05	2,000.00	0.00%	17.05%	
110-00-51470-000-000	PUBLICATION EXPENSES	2,000.00	1,613.76	1,061.05	2,000.00	1,813.59	2,000.00	0.00%	23.93%	
110-00-51510-000-000	AUDIT COSTS	51,000.00	69,682.48	45,816.23	51,000.00	60,100.06	39,200.00	0.00%	-26.81%	
110-00-51520-000-000	ASSESSOR CONTRACT	45,500.00	51,330.80	33,750.00	45,500.00	36,666.37	44,000.00	0.00%	-11.36%	
110-00-51520-000-140	ASSESSOR EXPENSES	2,000.00	.00	.00	2,000.00	1,832.56	2,000.00	0.00%	0.00%	
110-00-51600-000-310	VILLAGE HALL MAINTENANCE	58,000.00	43,493.60	28,597.04	58,000.00	43,745.82	60,751.00	0.00%	33.35%	
110-00-51612-000-000	OTHER PROPERTY MAINTENANCE	3,150.00	8,554.19	5,624.38	3,150.00	9,215.68	3,000.00	0.00%	-63.18%	

General Fund 2027 Budget Proposal for September 1, 2026 Village Board Meeting

Acct#	Title	Budget	Projected	Current Actual	Current Budget	2025 Actual	2025 Budget	% Change	% Diff Budget to Projected	Notes
110-00-51938-000-000	INSURANCE/PROP/LIABILITY/WC	210,000.00	193,676.02	127,341.98	210,000.00	199,299.41	187,000.00	0.00%	8.43%	
110-00-51939-000-000	WELLNESS INCENTIVE BENEFIT	.00	.00	.00	.00	.00	.00	0.00%	0.00%	
110-00-51980-000-000	GENERAL GOVT. MISC. EXPENSES	10,000.00	13,119.59	8,626.13	10,000.00	6,288.68	3,950.00	0.00%	-23.78%	
	Bad Debt Expense							0.00%	0.00%	
	Bank Fee Expense							0.00%	0.00%	
	Total General Government Expenses	1,061,343.60	1,265,886.39	832,320.30	1,061,343.60	1,171,657.54	952,684.00	0.00%	-16.16%	
110-00-52100-000-110	POLICE SALARY & WAGES	1,916,500.00	1,977,771.67	1,300,384.87	1,916,500.00	1,907,860.15	1,907,300.00	0.00%	-3.10%	
110-00-52100-000-120	POLICE HOLIDAYS & OVERTIME	40,000.00	31,432.84	20,667.09	40,000.00	33,406.29	75,000.00	0.00%	27.26%	
110-00-52100-000-130	POLICE FRINGE BENEFITS	803,800.00	968,585.57	636,845.01	803,800.00	780,114.84	620,156.00	0.00%	-17.01%	
110-00-52100-000-140	PUBLIC SAFETY EXPENSES	62,100.61	51,597.13	33,925.11	28,670.00	26,379.13	24,961.00	116.60%	20.36%	
110-00-52100-000-310	POLICE VEHICLE MAINTENANCE	56,400.00	67,093.66	44,114.08	50,000.00	67,745.79	40,000.00	12.80%	-15.94%	
110-00-52100-000-320	SPECIAL INVESTIGATIONS	13,200.00	7,832.21	5,149.68	13,200.00	8,443.20	13,200.00	0.00%	68.53%	
110-00-52100-000-330	POLICE OFFICE SUPPLIES/IT	29,000.00	31,437.92	20,670.43	29,000.00	26,234.56	27,107.00	0.00%	-7.75%	
110-00-52100-000-340	POLICE COMMUNITY RELATIONS	5,000.00	3,803.38	2,500.72	5,000.00	4,751.73	4,000.00	0.00%	31.46%	
110-00-52100-000-350	POLICE TRAINING & SEMINARS	18,207.00	6,965.93	4,580.10	16,207.00	17,402.71	14,207.00	12.34%	161.37%	
110-00-52100-000-360	POLICE PISTOL TRAINING	11,000.00	13,671.25	8,988.85	10,000.00	11,271.13	9,000.00	10.00%	-19.54%	
110-00-52100-000-361	JOINT PISTOL FUNDED EXPENSES	4,000.00	3,173.05	2,086.28	4,000.00	5,002.09	2,500.00	0.00%	26.06%	
110-00-52100-000-370	LAKE WATER & SNOW PATROL	8,700.00	13,536.12	8,900.00	8,900.00	8,700.00	8,700.00	-2.25%	-35.73%	
110-00-52100-000-380	POLICE COMMUNICATIONS EXPENSES	27,800.00	32,203.22	21,173.62	27,800.00	20,676.60	27,800.00	0.00%	-13.67%	
110-00-52100-000-400	POLICE UNIFORM ALLOWANCE	16,000.00	20,682.31	13,598.62	14,000.00	15,920.13	12,000.00	14.29%	-22.64%	
110-00-52200-000-000	FIRE ADMINISTRATION	2,766,548.00	3,857,037.83	2,536,002.37	2,766,548.00	2,695,457.96	2,694,580.00	0.00%	-28.27%	
110-00-52400-000-100	BUILDING INSPECTION CONTRACT	140,000.00	111,669.99	73,423.02	140,000.00	233,871.40	101,490.00	0.00%	25.37%	
110-00-52400-000-140	BUILDING INSPECTION EXPENSES	10,000.00	10,762.74	7,076.50	10,000.00	7,367.70	500.00	0.00%	-7.09%	
	Total Public Safety Expenses	5,928,255.61	7,209,256.81	4,740,086.35	5,883,625.00	5,870,605.41	5,582,501.00	0.76%	-17.77%	
110-00-53100-000-110	DPW/ADMINISTRATION SALARIES	124,019.00	123,782.02	81,386.68	124,019.00	123,947.29	45,948.00	0.00%	0.19%	
110-00-53100-000-120	OUTSIDE CONTRACTED ENGINEERING	35,000.00	50,651.06	33,303.07	35,000.00	53,069.85	25,000.00	0.00%	-30.90%	
110-00-53100-000-130	DPW/ADMINISTRATION BENEFITS	62,759.00	62,134.24	40,853.26	62,759.00	53,227.98	16,043.00	0.00%	1.01%	
110-00-53100-000-140	ENGINEER/ADMINISTRATION EXPENS	5,000.00	4,473.44	2,941.29	5,000.00	3,623.22	14,000.00	0.00%	11.77%	
110-00-53100-001-250	OUTSIDE ENG/PLAN SERVICE EXP	.00	.00	.00	.00	.00	.00	0.00%	0.00%	
110-00-53310-000-310	STREET MAINT. GEN. OPERATION	62,000.00	71,878.74	47,260.27	62,000.00	80,002.22	78,200.00	0.00%	-13.74%	
110-00-53310-000-311	GARAGE EXPENSES	144,000.00	140,612.29	92,452.58	144,000.00	148,214.65	60,300.00	0.00%	2.41%	
110-00-53311-000-110	DPW WAGES INCLUDING PART TIME	382,000.00	376,990.24	247,871.08	382,000.00	386,356.71	359,875.00	0.00%	1.33%	
110-00-53311-000-120	DPW OVERTIME	21,630.00	20,823.29	13,691.31	21,630.00	19,244.62	21,000.00	0.00%	3.87%	
110-00-53311-000-130	DPW FRINGE BENEFITS	161,000.00	159,566.31	104,914.85	161,000.00	137,758.50	181,000.00	0.00%	0.90%	
110-00-53330-000-310	EQUIPT. MAINT. GEN. OPERATION	70,100.00	58,332.20	38,353.42	70,100.00	70,853.19	71,400.00	0.00%	20.17%	

General Fund 2027 Budget Proposal for September 1, 2026 Village Board Meeting

Acct#	Title	Budget	Projected	Current Actual	Current Budget	2025 Actual	2025 Budget	% Change	% Diff Budget to Projected	Notes
110-00-53340-000-310	SNOW, ICE CONT. GEN. OPERATION	64,500.00	6,805.93	4,474.90	64,500.00	40,401.21	64,500.00	0.00%	847.70%	
110-00-53420-000-310	STREET LIGHTING, GEN. OPERAT.	80,000.00	79,144.50	52,037.51	80,000.00	61,208.09	89,000.00	0.00%	1.08%	
110-00-53430-000-310	SIDEWALK MAINT. GEN. OPERATION	10,000.00	3,895.65	2,561.39	10,000.00	.00	.00	0.00%	156.70%	
110-00-53450-000-310	CURB, GUTTER, GEN. OPERATION	6,500.00	.00	.00	6,500.00	.00	.00	0.00%	0.00%	
110-00-53470-000-310	TRAFFIC CONT. GEN. OPERATION	10,800.00	3,141.17	2,065.32	10,800.00	5,139.40	.00	0.00%	243.82%	
110-00-53620-000-000	REFUSE COLLECTION CONTRACT	236,250.00	209,646.81	137,842.78	236,250.00	272,854.95	225,000.00	0.00%	12.69%	
110-00-53635-000-000	RECYCLING EXPENSES	82,000.00	77,656.00	51,058.82	82,000.00	82,808.76	82,000.00	0.00%	5.59%	
110-00-53640-000-310	TREE, BRUSH CONT. GEN. OPER.	240.00	163.68	107.62	240.00	240.00	240.00	0.00%	46.63%	
110-00-53641-000-000	WEED & NUISANCE CONTROL	2,000.00	.00	.00	2,000.00	588.32	1,800.00	0.00%	0.00%	
110-00-53680-000-000	OTHER SANITATION	600.00	.00	.00	600.00	.00	.00	0.00%	0.00%	
	Total Public Works Expenses	1,560,398.00	1,449,697.57	953,176.15	1,560,398.00	1,539,538.96	1,335,306.00	0.00%	7.64%	
110-00-54910-000-000	DOG LICENSE FEES	1,200.00	2,859.07	1,879.84	1,200.00	-679.32	1,200.00	0.00%	0.00%	
110-00-54910-000-100	ANIMAL CONTROL	5,600.00	6,333.52	4,164.29	5,600.00	-4,164.00	4,043.00	0.00%	0.00%	
	Total Health and Human Services Expenses	6,800.00	9,192.59	6,044.13	6,800.00	-4,843.32	5,243.00	0.00%	0.00%	
110-00-55110-000-320	JOINT LIBRARY CONTRIBUTION	288,039.00	.00	268,433.04	268,433.00	262,153.00	262,153.00	7.30%	0.00%	
110-00-55200-000-000	PARKS	226,484.00	.00	207,610.37	226,484.00	210,192.00	210,192.00	0.00%	0.00%	
110-00-55300-000-000	RECREATION PROGRAMS	290,716.00	.00	266,489.63	290,716.00	264,870.96	264,871.00	0.00%	0.00%	
	Total Culture and Recreation Expenses	805,239.00	.00	742,533.04	785,633.00	737,215.96	737,216.00	2.50%	0.00%	
110-00-56600-000-000	URBAN FORESTRY & DEVELOPMENT	17,000.00	.00	9,834.39	17,000.00	13,414.45	15,802.00	0.00%	0.00%	
	Total Conservation and Development	17,000.00	.00	9,834.39	17,000.00	13,414.45	15,802.00	0.00%	0.00%	
110-00-57210-000-000	POLICE OUTLAY	148,717.00	.00	107,749.19	102,992.00	81,700.40	156,790.00	44.40%	0.00%	
110-00-57324-000-000	NEW DPW BLDG EXPENSES	.00	.00	.00	.00	.00	.00	0.00%	0.00%	
110-00-57620-000-000	PARK/PLAYGROUND OUTLAY	47,202.00	.00	.00	47,202.00	17,941.89	43,505.00	0.00%	0.00%	
	Total General Fund Capital Outlay	229,919.00	.00	127,417.97	184,194.00	126,471.19	231,899.00	24.82%	0.00%	
110-00-59900-000-000	CONTINGENCY FUND	65,500.00	.00	27,500.00	65,500.00	7,650.00	15,500.00	0.00%	0.00%	
110-00-59900-000-100	USE OF INFRASTRUCTURE	.00	.00	.00	.00	.00	.00	0.00%	0.00%	
Account TypeExpenditure		9,674,455.21	9,934,033.35	7,429,077.94	9,547,493.60	9,448,295.74	8,860,349.00	1.33%	-2.61%	
Fund Balance		-159,261.21	-2,245,979.46	1,339,909.44	-20,749.60	-326,393.11	-307,856.00			



To: Village Board Members

CC: Matt Heiser, Village Administrator

From: Shawn Tremaine, Utility Operations Supervisor

Date: August 20th, 2026

Re: September 1, 2026 Village Board Meeting Item 8(c)
Review, discussion and possible action to purchase a Hurco valve exerciser for the water utility at a cost of \$13,699.75.

BACKGROUND

The Village of Pewaukee has budgeted \$27,000.00 for a Valve Exerciser. The Village of Pewaukee hosted demonstrations with 2 vendors for valve exercisers, a Wach Power Unit and a Hurco Power Unit.

ACTION REQUESTED

The action requested by the Village Board is to review and consider approval of the Hurco SD4000 Valve Exerciser for a cost of \$13,699.75.

ANALYSIS

In the past, Village Staff have exercised water valves by hand. Many of the valves can be difficult to operate, causing increased wear and tear on the Village Personnel. The Village previously owned a Wachs hydraulic valve exerciser but sold it due to it being a dangerous and heavy tool to use. The Hurco SD400 would attach to the hitch of a utility truck and be connected to the hydraulic power unit in bed of the truck, which would allow for versatility between all the utility trucks. The Wachs Power Unit would need to have additional expenses to be permanently mounted to a dedicated truck.

Wachs Power Unit: \$38,897.00

Hurco Power Unit: \$13,699.75

I recommend purchasing the Hurco Power Unit Valve Exerciser for \$13,699.75.

Attachments



19750 Edgewood Dr
Lannon, WI 53046
T: 800-381-9134
F: 262-264-0725
E: support@envirotechequipment.net

Quote No. 26-0028110

Date: 8/5/2026
Terms: Net 30
Delivery: Best Method
FOB:

Customer

City of Pewaukee Water/Sewer
Mr. Shane Tremaine
W240 N3065 Pewaukee Rd
Pewaukee, WI 53072

Item	Ordered	Description	Price	Total
79-000-07	1	Wachs ERV-750 High Stack (without Datalogger) Automated Valve Operator, Exercisor and Rehabilitator. Includes the following Valve Operator, Exercisor and Rehabilitator Wach's patented Automation, extendable arm produces a full 750 Ft lbs. of torque. The system utilizes a dual pivot point to locate over any valve box /hydrant. Locking disc brake holds the full torque of the machine while operating 3" square steel tube construction and mechanical lock system for travel.	21,750.00	21,750.00
79-423-05	1	Wachs TC-110 rugged Controller/Datalogger to operate and collect data during the operation of ERV-750,	4,150.00	4,150.00
79-423-SC	1	A Temporary Surcharge is currently being applied to the TC-110 due to increased costs of RAM and CPU components within the global supply chain. The adjustment is imposed by the manufacturer and is being passed through without additional markup	446.00	446.00
11-408-00	1	Valve Key Telescopic 4-9ft Valve Key	639.00	639.00
11-408-10	1	Tee Handle for 1" Telescoping Key (11-408-00) adds Manual functionality to key when machine is not in use.	236.00	236.00
11-242-03	1	Assembly, Telescoping Key Extension	263.00	263.00
79-405-00	1	Wachs Model Utility 16 H.P. Gas Engine Driven HTMA Class II Skid Note: Price does not include Shipping	11,413.00	11,413.00

**Providing Customer Satisfaction
Through Trusted Partnerships**

Note: Any and all shipping and sales tax will be added to this invoice.

Sub-total	\$38,897.00
Tax ()	0.00
Total	\$38,897.00



MacQueen Equipment
N60 W15835 Kohler Ln
Menomonee Falls, WI 53051

Contact: Grant Wegner
Phone: (920) 327-9777
Email: grant.wegner@macqueengroup.com



A UTILITY PRODUCTS COMPANY

EQUIPMENT QUOTE

Quote Reference: HURCO
Quote Date: 6/8/2026
Good Through: 7/8/2026

Customer Information:

VILLAGE OF PEWAUKEE WI
235 HICKORY ST
PEWAUKEE WI 53072

Payment Terms: Invoice generated at
delivery, Net 30 terms.

QUANTITY	PRODUCT DESCRIPTION	UNIT PRICE
1.00	HURCO SD400 VALVE EXERCISER DETAILS 400 ft/lb Hydraulic Motor Forward / Reverse Thumb Control w/Turn Counter 6.5hp Honda PowerPack Valve Wrench w/Extensions Hydrant Key <i>**Price includes freight, delivery and training.</i>	\$ 13,699.75
	<i>*Attention* Any price increase as the result of force majeure, rising costs of components (including but not limited to material shortages) or governmental tariffs are not included in the quoted price and will be the financial responsibility of the customer.</i>	

Subtotal	\$ 13,699.75
Freight	\$ -
TOTAL	\$ 13,699.75

Approval: _____

Signature declares initiation of order





To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: August 27, 2026

Re: September 1, 2026 Village Board Meeting 8(d):
Review, discussion and possible action to approve \$40,000 in 2027 for a drone show to
allow for early commitment with the contractor.

BACKGROUND

The drone show was a tremendous success celebrating the 150th anniversary of the Village this year. In 2027 the July 3rd and 4th fall on a Saturday and Sunday. If the Village wishes to capture another day of community activity on July 3rd as it did in 2026, there may be cost savings by committing to a drone show quite early.

ACTION REQUESTED

The action requested of the Village Board is to approve the requested \$40,000 for commitment to a drone show in 2027.

ANALYSIS

The cost of the drone show in 2026 was \$40,000.

This will be incorporated into the 2027 budget for the Village but we may need to commit to the drone show before the budget is adopted.

Trustee Rohde and Administrator Heiser will appear at the September 3, 2026 meeting of the Tourism Commission of the City of Pewaukee to request support for this in 2027.

Attachments – None.



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: August 27, 2026

Re: September 1, 2026 Village Board Meeting 8(e):
Review, discussion and possible action on a proposal regarding scheduling of Village Board meetings after elections.

BACKGROUND

This year the Village will have two more elections: Tuesday, November 3rd and a special election on Tuesday, December 15th. If necessary, there will also be a primary to the special election on Tuesday, November 17.

Municipal Code for the Village states:

Sec. 2.103. - Regular meetings.

- (a) Regular meetings of the village board shall be held on the first and third Tuesday of each month at a time as established by the village board. Any regular meeting falling upon a legal holiday or election day shall be held on the next following secular day or as established by action of the village board at a prior meeting.

The recent practice of the Village has been to follow this ordinance and schedule the Village Board meetings for the Wednesday immediately following the election. This has the following potential issues:

1. It is confusing for the residents to vary from the normal Tuesday meetings.
2. It requires the Clerk team to have two late nights in a row.

ACTION REQUESTED

The action requested of the Village Board is to hold their meetings on Tuesday, November 3rd, Tuesday, November 17th and Tuesday, December 15th as normal.

ANALYSIS

Staff are proposing to create a work-around on those days for fulfillment of the Clerk duties during the Village Board meeting. Potentially one of the other administrative staff could fill in, the Deputy Clerk could travel from the polling place to the Board room for the meeting, or the Administrator could take

notes during the meeting. If this works to the satisfaction of the Board staff will pursue a revision to the Municipal Code.

Attachments – None.



To: Jeff Knutson, President
Trustees of the Village Board

From: Matt Heiser
Village Administrator

Date: August 27, 2026

Re: September 1, 2026 Village Board Meeting 8(f):
Review, discussion and possible action on an agreement with HAWS (Humane Animal Welfare Society of Waukesha County, Inc.) to provide animal retrieval and acceptance services 2025-2027.

BACKGROUND

The Village has utilized HAWS to provide services to the Village for a long time. The Police Department need to have a recourse if they should encounter a stray animal. HAWS will accept these animals from the Village.

ACTION REQUESTED

The action requested of the Village Board is to approve the proposed agreement with HAWS effective 2025-2027.

ANALYSIS

HAWS and Village staff discovered that the extension due in 2024 was not brought to the Board for attention.

It is common for municipalities to work with local human societies to deal with stray animals.

Attachments:

1. Proposed agreement with HAWS 2025-2027

Humane Animal Welfare Society Of Waukesha County, Inc. Municipal Service Agreement

This agreement is entered into the **1st day of January, 2025** (hereinafter "Effective Date") by and between the Village of Pewaukee, existing under the laws of the State of Wisconsin, with principal offices located at 235 Hickory St Pewaukee WI 53072 (hereinafter "Municipality"), and the Humane Animal Welfare Society of Waukesha County, Inc. a Wisconsin corporation, with principal offices located at 701 Northview Road, Waukesha, WI 53188 (hereinafter "HAWS").

WHEREAS, the Municipality is seeking impounding services related to the care, management, sterilization and placement of stray, abandoned, neglected, abused or injured animals, hereinafter "Services".

WHEREAS, HAWS is an organization offering such Services and is willing to provide such Services to the Municipality.

NOW, THEREFORE BE IT RESOLVED, the following document sets forth the terms and conditions for the provision of such SERVICES and related consideration, the sufficiency of which is hereby acknowledged, the parties agree to the following:

1. SERVICES

ANIMAL DROP OFF SERVICES: HAWS agrees to accept animals as they are delivered to HAWS by the officials of the Municipality and/or citizens, during normal operating hours. Municipal law enforcement personnel may have access to the stray drop off area 24 hours per day.

HAWS ANIMAL TRANSPORTATION: HAWS agrees to pick up stray, abandoned or injured domestic animals and sick or injured wildlife (which pose a health hazard to the public) and transport said animals. Animal transportation shall be provided 24 hours a day, seven days a week including holidays.

HUMANE CARE: All animals received by HAWS from the Municipality shall be provided with shelter, food, water and necessary health care services, in accordance with state laws.

SPECIAL ANIMAL SERVICES: HAWS will maintain a quarantine facility for any animal delivered to HAWS for having bitten a person. Quarantine will be for a period of ten days in accordance with State of Wisconsin (hereinafter "State") law. In cases of animal abuse or neglect, HAWS shall provide Humane Care to the animal for a period of seven days. The Municipality may request HAWS to continue to board an animal beyond these standard periods. Requests for an extended time period jointly agreed upon should be made in advance in writing.

RECLAIM: In the event an owner reclaims a lost animal, HAWS will collect and receive any and all fees associated with boarding, pick up and transportation charges from the owner. These fees shall be the property of HAWS. HAWS will collect and transfer municipal fines as requested. At such time, HAWS shall require the citizen to provide proof of animal licensure and proof of vaccination(s) as required under State law. No animal shall be released from HAWS without this proof.

DISPOSITION: Domestic animals may be placed up for adoption after evaluation. HAWS shall have sole right to determine an animal's suitability for placement. To control the population of animals in the Municipality, and to provide for the health of the animals, animals will be sterilized, microchipped, and vaccinated. Any animals HAWS determines unsuitable for adoption shall be humanely euthanized.

EMERGENCY RESCUE: HAWS shall provide Emergency Rescue services to animals in the Municipality. In an emergency, HAWS shall remove the animal from the situation and provide immediate medical care to relieve pain and sustain the animal's life. Animals requiring veterinary services will be transported to an emergency veterinary facility when possible. Following rescue, HAWS shall also provide Rehabilitative Services for said animal, where possible. HAWS will employ staff trained in emergency animal capture procedures and provide equipment for such Services.

EUTHANASIA SERVICES: HAWS shall provide Humane Animal Euthanasia and Cremation services for citizens of the Municipality, upon request of citizens for personally owned animals. Any fees associated with this process shall be paid by the citizen requesting euthanasia.

FACILITY ACCESS: HAWS shall maintain a clean and accessible facility for citizens to seek Services described herein. Facility shall be open to the public on a regular posted schedule, which may be revised by HAWS as needed.

RECORDS: HAWS shall maintain records of all Services described herein, which shall be made available to the Municipality upon written request.

STATE LAW: HAWS shall comply with all State and Federal laws concerning its operations, services, and facilities.

2. FEES

- 2.1 HAWS agrees to provide the Services above to the Pewaukee for an annual fee of \$4164.29. No additional fees will be charged to the municipality for Services.
- 2.2 Fees shall be paid by the Municipality to HAWS on an annual basis. The Municipality shall remit such fees to HAWS within 45 days of Effective Date of this Agreement or from the date of invoice, or in accordance with prior arrangements made with HAWS.

3. TERM AND TERMINATION

- 3.1 This Agreement shall be in full force and effect until **December 31, 2027** (hereinafter "Renewal Date") before which time a new Agreement will be sent to the Municipality for the next three-year term.
- 3.2 This Agreement may be terminated by either party upon providing 60 days written notice to the other party prior to Renewal Date.
- 3.3 This Agreement may be immediately terminated by either party should the other party become insolvent, files a petition for bankruptcy, makes an assignment for the benefit of creditors, or someone files a petition of involuntary bankruptcy on behalf of the party.

This Agreement with the Village of Pewaukee is for the three calendar years of 2025, 2026 and 2027, for which HAWS' annual fees will remain the same.

Dated this 31st day of October, 2024

Please return this signed Agreement with full payment for 2025 Services (see attached Invoice).
Please keep a copy for your records.

Humane Animal Welfare Society of Waukesha County, Inc.

Andrés García 10/31/24
Signed By: Andrés Garcia, Assistant Director

Village of Pewaukee

Signed By: Municipal Official

